

# Adobe InDesign 2020 (Windows) cheat sheet

## File menu

Ctrl + W	Close
Alt + Ctrl + P	Document Setup...
Ctrl + O	Open...
Alt + Shift + Ctrl + P	Package...
Ctrl + D	Place...
Ctrl + P	Print...

## Edit menu

Shift + Ctrl + F9	Check In
Alt + Shift + Ctrl + V	Paste in Place
Ctrl + Z	Undo

## Type menu

Enter	(Text) Insert Break Character: Column Break
Shift + Enter	(Text) Insert Break Character: Forced Line Break
Ctrl + Enter	(Text) Insert Break Character: Page Break

## Object menu

Shift + Ctrl + ]	Arrange: Bring to Front
Alt + Ctrl + C	Fitting: Fit Frame to Content
Ctrl + G	Group
Ctrl + L	Lock

## Table menu

Alt + Ctrl + B	(Tables) Cell Options: Text...
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## View menu

Alt + Shift + Ctrl + Z	Display Performance: Fast Display
Ctrl + ;	Grids & Guides: Hide Guides

## Structure navigation

Commands in this section will only work in XML selection.

## Views and Navigation

Alt + Ctrl + 2	Toggle between current and previous views
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*Last modification: 11/5/2020 9:07:34 AM*

*More information:* [defkey.com/adobe-indesign-2020-shortcuts?filter=basic](https://defkey.com/adobe-indesign-2020-shortcuts?filter=basic)

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