

# Apple Business Essentials cheat sheet

## General

Up arrow	Go to the next item
Down arrow	Go to the previous item
Option + Up arrow	Go to the first item
Option + Down arrow	Go to the last item
Shift + Up arrow or Shift + Down arrow	Select a range of items
Fn + Down arrow or Fn + Space	Page Down: Scroll to the next page
Fn + Up arrow or Shift + Space	Page Up: Scroll to the previous page
Fn + Left arrow	Home: Scroll to the first page
Fn + Right arrow	End: Scroll to the last page

Source: Apple

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More information: [defkey.com/apple-business-essentials-shortcuts](https://defkey.com/apple-business-essentials-shortcuts)

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