

# Apple Finder cheat sheet

## File and window related

Cmd + N	New Finder window
Shift + Cmd + N	New folder
Option + Cmd + N	New Smart Folder
Cmd + O	Open selected item
Cmd + T	New tab
Cmd + W	Close window
Option + Cmd + W	Close all Finder windows
Cmd + I	Show Get Info for selected item
Cmd + D	Duplicate selected files
Cmd + L	Make an alias of selected item
Cmd + R	Show original for selected alias
Cmd + Y	Quick Look selected item
Control + Cmd + T	Add selected item to sidebar
Control + Shift + Cmd + T	Add selected item to Dock
Cmd + Del	Move selected item to trash
Cmd + F	Find
Option + Cmd + T	Add Tag to selected item
Cmd + E	Eject selected device

## Finder viewing options

Cmd + 1	View as icons
Cmd + 2	View as list
Cmd + 3	View as column
Cmd + 4	View as cover flow
Cmd + Right arrow	In list view, expands the highlighted folder
Cmd + Left arrow	In list view, collapses the highlighted folder
Option + Cmd + Right arrow	In list view, expands the highlighted folder and all subfolders
Cmd + Down arrow	In list view, opens the selected folder
Control + Cmd + 0	Arrange by none
Control + Cmd + 1	Arrange by name
Control + Cmd + 2	Arrange by kind
Control + Cmd + 3	Arrange by date last opened
Control + Cmd + 4	Arrange by date added

Control + Cmd + 5 Arrange by date modified

Control + Cmd + 6 Arrange by size

Control + Cmd + 7 Arrange by tags

Cmd + J Show view options

Option + Cmd + P Show or hide the path bar

Option + Cmd + S Show or hide the sidebar

Cmd + / Show or hide the status bar

Shift + Cmd + T Show or hide a Finder tab

Control + Cmd + F Enter or leave full screen

## Quick ways to navigate

Cmd + [ Go back to previous location

Cmd + ] Go forward to previous location

Cmd + Up arrow Go to enclosing folder

Shift + Cmd + A Open the Applications folder

Shift + Cmd + C Open the Computer window

Shift + Cmd + D Open the Desktop folder

Shift + Cmd + F Open All My Files window

Shift + Cmd + G Open Go To Folder window

Shift + Cmd + H Open the Home folder

Shift + Cmd + I Open iCloud Drive folder

Shift + Cmd + K Open Network window

Shift + Cmd + L Open Downloads folder

Shift + Cmd + O Open Documents folder

Shift + Cmd + R Open AirDrop window

Shift + Cmd + U Open Utilities folder

Cmd + K Open Connect to Server window

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*More information:* [defkey.com/apple-finder-shortcuts](https://defkey.com/apple-finder-shortcuts)

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