

# Apple iBooks cheat sheet

## Move around within a document

Cmd + E then Cmd + G	Find the selected item in the book
Cmd + Down arrow	Arrow Move to the end of the document

Source: Apple Support

Last modification: 11/11/2019 8:10:25 PM

More information: [defkey.com/apple-ibooks-shortcuts?filter=basic](https://defkey.com/apple-ibooks-shortcuts?filter=basic)

[Customize this PDF...](#)

## Selecting text

Shift + Right arrow	Arrow Extend the selection one character to the right
Option + Shift + Down arrow	Arrow Extend the selection to the end of the current paragraph
Shift + End	Extend the selection to the end of the text

## Format text

Cmd + T	Show the Fonts window
Cmd + B	Apply boldface to selected text
Option + Shift + Cmd + V	Paste and match the style of the destination text
Option + Space	Insert a nonbreaking space
Shift + Enter	Insert a line break (soft return)
Enter	Insert a paragraph break

## Manipulate objects

Option + Cmd + C	Copy the graphic style
Option + Cmd + L	Unlock selected objects
Shift + Cmd + M	Mask or unmask the object
Cmd + Enter	Exit text editing and select the object

## Work with tables

Del	Delete the selected table, border, or border segment, or the contents of selected cells
-----	---

## General

Shift + Cmd + G	Find previous
Option + Cmd + I	Show the Inspector window
Shift + Cmd + C	Show the Colors window
Option + Cmd + H	Hide other windows