



Google Docs (iPhone & iPad) cheat sheet

Common actions

Cmd + C	Copy
Cmd + X	Cut
Cmd + V	Paste
Cmd + Z	Undo
Cmd + Shift + Z	Redo
Cmd + Option + M	Insert comment

Text formatting

Cmd + B	Bold
Cmd + I	Italicize
Cmd + U	Underline
Option + Shift + 5	Strikethrough
Cmd + .	Superscript
Cmd + ,	Subscript
Cmd + \	Clear text formatting
Cmd + Shift + .	Increase font size
Cmd + Shift + ,	Decrease font size

Paragraph formatting

Cmd +]	Increase paragraph indentation
Cmd + [	Decrease paragraph indentation
Cmd + Option + 0	Apply normal text style
Cmd + Option + 1	... to 6: Apply heading style [1-6]
Cmd + Shift + L	Left align
Cmd + Shift + E	Center align
Cmd + Shift + R	Right align
Cmd + Shift + J	Justify
Cmd + Shift + 7	Numbered list
Cmd + Shift + 8	Bulleted list
Ctrl + Shift + Up arrow / Down arrow	Move paragraph up/down

Text selection with keyboard

Cmd + A	Select all
Ctrl + Cmd + U then A	Select none
Shift + Left arrow /	Extend selection one character

Right arrow

Shift + Up arrow / Down arrow

Extend selection one line

Cmd + Shift + Left arrow / Right arrow

Extend selection one word

Cmd + Shift + Left arrow / Right arrow

Extend selection to beginning/end of line

Cmd + Shift + Up arrow / Down arrow

Extend selection to beginning/end of paragraph

Cmd + Shift + Up arrow / Down arrow

Extend selection to beginning/end of document

Document navigation

Ctrl + Cmd + N then H

Move to next heading

Ctrl + Cmd + P then H

Move to previous heading

Ctrl + Cmd + N then 1

... to 6: Move to next heading [1-6]

Ctrl + Cmd + P then 1

... to 6: Move to previous heading [1-6]

Ctrl + Cmd + N then O

Move to next list

Ctrl + Cmd + P then O

Move to previous list

Ctrl + Cmd + N then I

Move to next item in the current list

Ctrl + Cmd + P then I

Move to previous item in the current list

Ctrl + Cmd + N then W

Move to next formatting change

Ctrl + Cmd + P then W

Move to previous formatting change

Table navigation

Ctrl + Cmd + Shift + T then S

Move to the start of the table

Ctrl + Cmd + Shift + T then D

Move to the end of the table

Ctrl + Cmd + Shift

Move to the start of the table

+ T then I	column
Ctrl + Cmd + Shift + T then K	Move to the end of the table column
Ctrl + Cmd + Shift + T then B	Move to the next table column
Ctrl + Cmd + Shift + T then V	Move to the previous table column
Ctrl + Cmd + Shift + T then J	Move to the start of the table row
Ctrl + Cmd + Shift + T then L	Move to the end of the table row
Ctrl + Cmd + Shift + T then M	Move to the next table row
Ctrl + Cmd + Shift + T then G	Move to the previous table row
Ctrl + Cmd + Shift + T then E	Exit table
Ctrl + Cmd + Shift + N then T	Move to the next table
Ctrl + Cmd + Shift + P then T	Move to the previous table

Source: Google Support

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More information: defkey.com/ar/google-docs-iphone-ipad-shortcuts

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