

# Archicad 24 cheat sheet

## General

Ctrl + N	Create a new ARCHICAD project
Ctrl + Alt + N	Create a new, empty ARCHICAD project and apply default settings
Ctrl + O	Open an existing document
Ctrl + Shift + W	Close the project
Ctrl + Shift + S	Save the project with a new name
Ctrl + Shift + O	Browse for an existing library part and open its script window
Ctrl + C	Copy
Ctrl + Shift + G	Ungroup
Alt + G	Suspend Groups
Ctrl + D	Drag
Ctrl + 9	Elevate...
Ctrl + Shift + D	Drag a Copy
Ctrl + Shift + E	Rotate a Copy
Ctrl + U	Multiply...
Ctrl + K	Resize...
Ctrl + -	Adjust
Ctrl + Z	Undo (text)
Ctrl + F5	Show All in 3D (Filtered)
Ctrl + J	Reserve Elements from source...
R	Activates the Radius or the Distance value.

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*More information:* [defkey.com/archicad-24-shortcuts?filter=basic](https://defkey.com/archicad-24-shortcuts?filter=basic)

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