



# Oracle PeopleSoft cheat sheet

## Application designer

Ctrl + N	File > New...
Ctrl + O	File > Open...
Ctrl + S	File > Save
Alt + Enter	File > Definition Properties
Ctrl + P	File > Print
Ctrl + Z	Edit > Undo
Ctrl + Y	Edit > Redo
Ctrl + X	Edit > Cut
Ctrl + C	Edit > Copy
Ctrl + V	Edit > Paste
Ctrl + Del	Edit > Delete
Ctrl + R	Edit > Find Definition References
Ctrl + R	Edit > Find Definition References...
Ctrl + Shift + F	Edit > Find In...
Ctrl + Enter	Edit > Page Field Properties
Ctrl + Enter	Edit > Record Field Properties
Ctrl + D	View > View Definition
Ctrl + E	View > View PeopleCode
Ctrl + E	View > View Page PeopleCode
Shift + E	View > View Record PeopleCode
Alt + O	View > Project Workspace
Alt + 1	View > Output Window
Alt + 2	View > Property Window
F7	Insert > Current Definition into Project
Ctrl + F7	Insert > Definitions into Project...
Ctrl + Shift + R	Find Definition References - Field...
Ctrl + Alt + R	Find Definition References - Record Field

## PeopleCode Editor

Ctrl + A	Select all
Ctrl + C	Edit copy
Ctrl + F	Edit find
Ctrl + H	Edit replace
Ctrl + L	Line cut

Shift + Ctrl + L	Line delete
Ctrl + U	Selection lowercase
Shift + Ctrl + U	Selection uppercase
Ctrl + V	Paste
Backspace	Backspace and delete characters
Alt + Backspace	Edit undo
Ctrl + Backspace	Delete to start of word
Shift + Alt + Backspace	Edit redo
Del	Delete
Ctrl + Del	Delete to next word
Shift + Del	Edit cut
Down arrow	Line down
Ctrl + Down arrow	Scroll window down one line
Shift + Down arrow	Line down with selection
End	Position cursor at end of line
Ctrl + End	Position cursor at end of file
Shift + End	Select to end of line
Shift + Ctrl + End	Select to end of file
Enter	New line
Esc	Clear selection
F2	Next bookmark
Ctrl + F2	Toggle bookmark off and on
Shift + F2	Previous bookmark
Shift + Ctrl + F2	Remove all bookmarks
F3	Find next
Shift + F3	Find previous
F5	Go (Debug)
F8	Step (Debug)
F9	Toggle debug breakpoint
Alt + F9	Edit breakpoints (Debug)
Ctrl + F9	Break at start (Debug)
F10	Step over (Debug)
Home	Position cursor to first character of line
Ctrl + Home	Position cursor to start of file
Shift + Home	Select to start of line
Shift + Ctrl + Home	Select to start of file

Insert	Toggle insert mode
Ctrl + Insert	Copy
Shift + Insert	Paste
Left arrow	Position cursor left one character
Ctrl + Left arrow	Position cursor left one word
Shift + Left arrow	Select one character left of cursor
Shift + Ctrl + Left arrow	Select next word left of cursor
Page Down	Page down
Page Up	Page up
Right arrow	Position cursor right one character
Ctrl + Right arrow	Position cursor right one word
Shift + Right arrow	Select one character right of cursor
Shift + Ctrl + Right arrow	Select next word right of cursor
Tab	Tab
Shift + Tab	Back tab
Up arrow	Line up
Ctrl + Up arrow	Scroll window up one line
Shift + Ctrl + W	Select word
Ctrl + X	Edit cut
Ctrl + Y	Edit redo
Ctrl + Z	Edit undo
Shift + Ctrl + Z	Edit redo

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More information: [defkey.com/az/oracle-peoplesoft-shortcuts](http://defkey.com/az/oracle-peoplesoft-shortcuts)

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