

# BlackBerry Classic cheat sheet

## BlackBerry 10

A	Open the contacts app
B	Open the BlackBerry Browser
C or 9	Compose a new message
D or 5	Create a new BlackBerry Remember note
H	Open the BlackBerry Help app
K	Lock your BlackBerry device
L	Open the BlackBerry Calendar app
M	Open the BlackBerry Hub
N	Open BlackBerry Messenger
O	Open the device settings
P	Open the Phone app
Q	Switch between Normal and Silent notifications modes
R or 3	Open the Clock app
T	Create a new task
U	Open the Calculator app
W or 1	Call voicemail

## BlackBerry Hub

In the message list

C	Compose a message
S	Search the BlackBerry Hub
U	Go to the next unread message in the list
T	Move to the top of your list of messages and notifications
B	Move to the bottom of your list of messages and notifications

In a message

R	Reply to a message
L	Reply all to a message
F	Forward a message
W	Flag a message
I	File a message

## Browser app

N	Go forward one page
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P	Go back one page
S	Find text on a page
U	Open the address bar
K	Open your bookmarks
H	Open your history
W	Open your tabs
R	Enter reader mode
L	Refresh a webpage
I	Zoom in
O	Zoom out
T	Go to the top of a webpage
B	Go to the bottom of a webpage
Space	Move down the screen
Left Shift + Space	Move up the screen

## Calendar app

T	Go to today
G	Go to a date
W	Go to the week view
M	Go to the month view
P	Go to the previous day, week, or month
N	Go to the next day, week, or month
D	Go to the schedule view
A	Go to the agenda view
C	Create a new event
S	Search your events
E	(after opening an event) Edit an event

## Clock app

Space	Start or stop the stopwatch
Backspace	Reset the stopwatch and clear lap results
Using the Timer	
Space	Start or stop the timer

## Contacts app

T	(in contact's details) Go to the
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	top of a contact's details
B	(in contact's details) Go to bottom of a contact's details
E	(first, in contact list, tap a contact) Edit a contact

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More information: [defkey.com/blackberry-10-classic-shortcuts](http://defkey.com/blackberry-10-classic-shortcuts)

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## Typing

Backspace then Backspace	Undo an automatically corrected word
Space then Space	Insert a period (.) in a text field
[A - Z]	To capitalize a letter, press and hold the letter key until the capitalized letter appears
Alt + Shift	Turn on CAP Lock. To turn off, press Left Shift or Right Shift
Alt + [0 - 9]	To type a number in a text field, press Alt and press the number key
Alt + Shift	Turn on NUM Lock. To turn off, press Left Shift or Right Shift

## Ctrl shortcuts

On touchscreen keyboard, ?123 key is the Ctrl key. On physical keyboard, Shift key can be set as Ctrl key.

You can press and hold Ctrl to turn on Ctrl mode. In this mode you don't need to hold down Ctrl to use shortcuts below.

Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underline

## Keyboard gestures

Keyboard gestures can be used to delete text (by swiping keyboard left), open number pad (by swiping down), scroll pages (by swiping up or down) or switch languages (hold space key). These are explained in BlackBerry's help page.