

Bloomberg Keyboard cheat sheet

General

Go	Equivalent to "Enter" key
Context menu key	Go to previous screen
PageBack	Scroll back in screens with multiple pages
PageFwd	Scroll forward in screens with multiple pages
Cmd	A Re-cap of the previously used function appears in the top left of the screen each time you press "Command"
Alt + K	Display a graphic of the Bloomberg keyboard
Right click	Access various customization and ease of use settings
Manually type LAST to review last 8 functions used.	
PRINT	Press once to print current page
[1 - 9] then Print	Type no. of pages you wish to print. E.g. if this is a 4 page function or news story, press 4 & Print
Help	Press once to display the online help and description for the current function usage
Help then Help	Make e-mail contact with the 24 hour Help desk

Manually type EASY and press GO to see a list of all Bloomberg tips and shortcuts.

Manually type HDSK and press GO to list all your historical questions and answers sent / received from the Bloomberg Help Desk.

Color codes for keys

Red keys are STOP keys.

Green keys are ACTION keys.

Yellow keys are MARKET SECTOR keys.

Cheat sheet

These are not key combinations; you need to manually type these "shortcuts" and press GO.

Type LAST GO to display a list of the last 8 functions accessed.

Type STO GO to save the last security for pasting to

another screen

Type RCL GO to paste the last security to another screen.

Type GRAB GO to save a screen to be sent via the message system.

Type RMTC GO to allow a user to remotely run functions on another user's screen.

Typing PSET GO will allow you to set up multiple page printing.

Cmd	A Re-cap of the previously used function appears in the top left of the screen each time you press "Command"
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Law

Type LAW and press GO to display the Bloomberg Law menu.

Sources: 1, 2

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More information: defkey.com/bloomberg-keyboard-shortcuts

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