



# WinSCP cheat sheet

## Common Panel commands

|     |                     |
|-----|---------------------|
| Tab | Change active panel |
|-----|---------------------|

## Navigation

|                                 |                                       |
|---------------------------------|---------------------------------------|
| Ctrl + R or F5                  | Re-read panel                         |
| Backspace or Alt + Up arrow     | Open parent directory                 |
| Ctrl + \                        | Open root directory                   |
| Ctrl + H                        | Open home directory                   |
| Alt + Left arrow                | Go back                               |
| Alt + Right arrow               | Go forward                            |
| Alt + F1                        | Open path change menu for left panel  |
| Alt + F2                        | Open path change menu for right panel |
| Ctrl + B                        | Bookmark current directory            |
| Ctrl + O or Ctrl + L or Alt + D | Display bookmark window               |
| Ctrl + Alt + T                  | Toggle tree panel                     |

## File selection

|                  |                           |
|------------------|---------------------------|
| Insert           | Select/deselect file      |
| +                | (numpad) Select group     |
| -                | (numpad) Deselect group   |
| *                | (numpad) Invert selection |
| Ctrl + A         | Select all files          |
| Shift + Ctrl + L | Deselect all files        |
| Shift + Ctrl + R | Restore selection         |

## File management

|                 |   |
|-----------------|---|
| F2              | Rename focused file   |
| F4              | Edit focused file   |
| Shift + F4      | Edit (create) new file  |
| Ctrl + Alt + F4 | Edit focused file in an internal editor                                       |
| F5 or Ctrl + K  | Download (when remote panel is active) or Upload (when local panel is active) |

## Selected files

|                   |  |
|-------------------|--|
| Shift + F5        | Duplicate selected files (remote panel only)   |
| F6                | Download (when remote panel is active) or Upload (when local panel is active) selected files and delete original |
| Shift + F6        | Move/rename selected files (remote panel only)   |
| Alt + F6          | Add/edit link  |
| F7                | Create new folder  |
| F8 or Del         | Delete selected files  |
| Shift + Del       | Delete selected files (alternative)  |
| F9 or Alt + Enter | Change properties of selected files  |
| Ctrl + V          | Paste files, open path from clipboard, opens session URL from clipboard  |

## Session management

|                                  |  |
|----------------------------------|--|
| Shift + Ctrl + D or Ctrl + W     | Close active session                               |
| Ctrl + N                         | Open a new session                                 |
| Ctrl + Tab or Shift + Ctrl + Tab | Cycle opened sessions                              |
| Alt + 1                          | (Alt + 2, Alt + 3...) Switch to other open session |

## Service commands

|                  |  |
|------------------|--|
| Ctrl + Alt + B   | Toggle synchronized browsing                                 |
| Ctrl + C         | Compare files in panels                                      |
| Ctrl + P         | Open current session in PuTTY                                |
| Ctrl + Alt + P   | Open Preferences dialog                                      |
| Shift + Ctrl + Q | Process queue  |
| Ctrl + Alt + R   | Toggle automatic refresh of remote directory after operation |
| Ctrl + S         | Synchronize directories                                      |
| Ctrl + U         | Keep remote directory up to date                             |
| Ctrl + T         | Open terminal window   |
| F10 or Alt + F4  | Quit   |
| Alt + F7 or F3   | Find file  |
| Esc              | Cancel reading of remote directory                           |

## File panels

|                  |   |
|------------------|---|
| Ctrl + F3        | Sort files in the active panel by name                        |
| Ctrl + F4        | Sort files in the active panel by extension                   |
| Ctrl + F5        | Sort files in the active panel by modification time           |
| Ctrl + F6        | Sort files in the active panel by size                        |
| Ctrl + F7        | Sort files in the active panel by attributes/permissions      |
| Ctrl + F8        | Sort files in the active panel by owner (remote panel only)   |
| Ctrl + F9        | Sort files in the active panel by group (remote panel only)   |
| Ctrl + Enter     | Insert names of selected files to command line                |
| Shift + Ctrl + C | Copy names of selected files to the clipboard                 |
| Ctrl + Alt + C   | Copy names of selected files including paths to the clipboard |
| Ctrl + [         | Copy current local path to the clipboard                      |
| Ctrl + ]         | Copy current remote path to the clipboard                     |
| Ctrl + Alt + H   | Toggle hidden and system files displaying                     |
| Ctrl + Alt + F   | Filter files  |
| Ctrl + Alt + E   | Open current directory in Windows Explorer (local panel only) |
| Shift + Ctrl + N | Show/focus command line                                       |
| Ctrl + Q         | Focus queue view (when visible)                               |

*Last modification: 20/4/2021 5:40:16 PM*

*More information: [defkey.com/bn/winscp-shortcuts](https://defkey.com/bn/winscp-shortcuts)*

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