



ProPresenter (macOS) cheat sheet

ProPresenter Menu

Ctrl + ,	Open Preferences
Ctrl + Q	Quit ProPresenter

File Menu

Ctrl + N	New Presentation
Ctrl + P	Print
Ctrl + Shift + I	Import > File

Edit Menu

Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + X	Cut
Ctrl + C	Copy
Alt + Ctrl + C	Copy Text Style
Ctrl + V	Paste
Alt + Shift + V	Paste Text Style
Alt + V	Paste and Match Style
Ctrl + D	Duplicate
Del	Delete
Ctrl + A	Select All
Ctrl + Shift + D	Deselect
N/A	Show Spelling and Grammar
N/A	Check Spelling
N/A	Special Characters and Emojis
N/A	Start Dictation
Ctrl + F	Search

Presentation Menu

Ctrl + Shift + N	New Slide
Right arrow	Next Slide
Left arrow	Previous Slide
Alt + Right arrow	Next Background
Alt + Left arrow	Previous Background
F1	Clear All
F2	Clear Slide
F3	Clear Media
F4	Clear Props

F5	Clear Audio
F6	Clear Message
F7	Clear Announcements
F12	Clear to Logo
Ctrl + L	Show Triggered Presentation
Ctrl + Shift + L	Show Triggered Announcements
Ctrl + Alt + L	Reveal in Library
Ctrl + 0	Show Slide on Stage Display Only

Screens

Ctrl + 1	Toggle Output Screens On/Off
Ctrl + Shift + 1	Open the Edit Looks Screen
Ctrl + 2	Toggle Stage Display Screens On/Off
Ctrl + 4	Open Edit Layouts Screen
Ctrl + Alt + 1	Open Configure Screens Window

View Menu

Ctrl + S	Open Show Mode
Ctrl + E	Open Edit Mode
Ctrl + R	Open Reflow Mode
Ctrl + Alt + B	Open Bibles Mode
Ctrl + Shift + C	Open Timers
Ctrl + M	Open Messages
Ctrl + Shift + P	Open Props
Alt + S	Open Stage
Ctrl + Alt + P	Open Planning Center
Ctrl + Shift + R	Open Media Store
Ctrl + Shift + V	Open Media Bin
Ctrl + Alt + C	Open Calendar
Alt + C	Open Action Palette
Ctrl + J	Open Download Manager
N/A	Minimize
Alt + M	Find My Mouse

Editor Menu (Only Available when in Edit Mode)

Ctrl + T	Change Fonts
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Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underline
Ctrl + +	Make Bigger
Ctrl + -	Make Smaller
Ctrl + Shift + [	Tighten Character Spacing
Ctrl + Shift +]	Loosen Character Spacing
Ctrl + Alt + F	Bring Item Forward
Ctrl + Shift + F	Bring Item to the Front
Ctrl + Alt + B	Send Item Backward
Ctrl + Shift + B	Send Item to Back
Ctrl + 0	Fit Slide into Edit Window

Source: ProPresenter

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More information: defkey.com/ce/propresenter-macos-shortcuts

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