

Cisco Jabber cheat sheet

General

Last modification: 4/20/2020 10:50:24 AM

More information: defkey.com/cisco-jabber-shortcuts

[Customize this PDF...](#)

Shift + F10	Open right-click menu
Ctrl + Shift + ?	Access to inline window
Note: For above shortcut to work, View > Show inline window should be active.	

Incoming calls

Ctrl + D	Reject calls
Ctrl + R	Answer calls with chat
Ctrl + L	Answer calls

Active calls

Ctrl + Shift + H	Hold or resume calls
Ctrl + Shift + T	Forward call
Ctrl + Shift + +	Open or close other menu
Ctrl + Down arrow	Mute / unmute your voice
Ctrl + Shift + K	Toggle numeric keyboard
Ctrl + Shift + V	Start / stop video
Ctrl + Alt + P	Snap / remove call window
Ctrl + K	End calls

Instant messages

Ctrl + Z	Undo
Ctrl + Y	Repeat
Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underlined
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + W	Close chat window

Screenshots

Press Tab to navigate to Send screenshot control, press Space and then use this shortcut:

Space + Arrow keys	Take screenshot
--------------------	-----------------

Press Enter to send the screenshot you've taken.