## Cisco Webex cheat sheet

## New meeting shortcuts

Ctrl + Shift + Q Show or hide the meeting controls

## **Windows**

Alt + F4	Close any dialog box
Ctrl + Alt + A	Share an application
Ctrl + Alt + D	Share your screen
Ctrl + Alt + N	Share a whiteboard
Ctrl + Alt + Shift	Show the Meeting Controls panel while sharing
Ctrl + Alt + Shift + H	Hide the Meeting controls, panels, and notifications while sharing
Ctrl + K	Assign privileges to participants
Ctrl + M	Mute or unmute the selected user
Ctrl + O	Browse to open and share a file
Ctrl + Shift + >	Rotate the page right
Shift + F10	Use right click menus in the following panels and elements: Participant panel, Chat panel, Notes panel, Closed Captions panel, File Transfer window, Shared whiteboard and file tabs, Work with the participant list, Copy text from the Chat panel

## Mac

Alt + Cmd + B	Share a web browser
Alt + Cmd + K	Share your screen
Cmd + L	End the meeting
Cmd + Option + 0	Adjust the page size to the available width
Cmd + Shift + M	Mute or unmute the selected user
Cmd + Shift + N	Add page
Cmd + Shift + U	Mute All
Esc	Cancel an action, close an active window or menu, or display the meeting controls, panels, and notifications in full-screen sharing mode

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More information: defkey.com/cisco-webex-

shortcuts?filter=basic

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