coda.io (Windows, Mac) cheat sheet

PC: General

Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + Shift + F	Search
Ctrl + Alt + [	Previous page
Ctrl + Alt +]	Next page
Ctrl + /	Open Explore panel
Ctrl + \	Toggle page list
Ctrl + Shift + C	Show word count
Ctrl + Shift + P	Present doc

PC: Text formatting

Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underline
Ctrl + Shift + K	Strikethrough
`	(when text is selected) Inline code

PC: Paragraph

Ctrl + Shift + 1	Large header
Ctrl + Shift + 2	Medium header
Ctrl + Shift + 3	Small header
Ctrl + Shift + 7	Numbered list
Ctrl + Shift + 8	Bulleted list
Ctrl + Shift + 9	Checklist
Ctrl + Shift + 9	Collapsible list
Ctrl + Shift + .	Block quote
Ctrl + Shift + '	Pull quote
Ctrl + Shift + ,	Code block
Ctrl +] or Ctrl + [	Indent / Outdent
Alt + Up arrow / Down arrow	Move paragraph
Ctrl + Enter	Check a list item

PC: Insert

@	Reference
=	Formula
Ctrl + K	Hyperlink
:emoji name:	Emoji
Ctrl + Shift + M	Comment

PC: Tables

Alt + Space	Open a row
Shift + Space	Select a row
Shift + Up arrow / Down arrow	Select multiple rows
Alt + Up arrow / Down arrow	Move a row
Alt + Left arrow / Right arrow	Move a column
Enter	(from last row in table) Insert a row
Tab	(when last column is selected) Insert a column
Ctrl + Up arrow / Down arrow or Left arrow / Right arrow	Move to end of row or column
Space or F2	Edit a cell

Mac: General

Cmd + X	Cut
Cmd + C	Copy
Cmd + V	Paste
Cmd + Z	Undo
Cmd + Shift + Z	Redo
Cmd + Shift + F	Search
Cmd + Option + [	Previous page
Cmd + Option +]	Next page
Cmd + /	Open Explore panel
Cmd + \	Toggle page list
Cmd + Shift + C	Show word count
Cmd + Shift + P	Present doc

Mac: Text formatting

Cmd + B	Bold

Cmd + I	Italic
Cmd + U	Underline
Cmd + Shift + K	Strikethrough
`	(when text is selected) Inline code

Mac: Paragraph

Cmd + Option + 0	Normal
Cmd + Option + 1	Large header
Cmd + Option + 2	Medium header
Cmd + Option + 3	Small header
Cmd + Shift + 7	Numbered list
Cmd + Shift + 8	Bulleted list
Cmd + Shift + 9	Checklist
Cmd + Shift + 0	Collapsible list
Cmd + Shift + .	Block quote
Cmd + Shift + '	Pull quote
Cmd + Shift + ,	Code block
Control +] or Control + [	Indent / Outdent
Option + updows	Move paragraph
Cmd + Enter	Check a list item

Mac: Insert

@	Reference
=	Formula
Cmd + K	Hyperlink
:emoji name:	Emoji
Cmd + Shift + M	Comment

Mac: Tables

Option + Space	Open a row
Shift + Space	Select a row
Shift + Up arrow / Down arrow	Select multiple rows
Option + Up arrow / Down arrow	Move a row
Option + Left arrow / Right arrow	Move a column
Enter	(from last row in table) Insert a row
Tab	(when last column is selected) Insert a column
Cmd + Up arrow / Down arrow or Left arrow / Right arrow	Move to end of row or column
Space or F2	Edit a cell

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More information: *defkey.com/coda-io-shortcuts*

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