



# Confluence cheat sheet

## General

G then D	Go to your dashboard
G then R	Go to your recently viewed pages
[	Open and close the sidebar
G then N	Go to your notifications

## Editor

E	Open the editor
/ then /	Open the date picker
@	Mention your colleagues
Shift + Enter	Insert a hard break ( )
Ctrl + B	Bold
Ctrl + I	Italics
Ctrl + U	Underline
Ctrl + Shift + S	Strikethrough
Ctrl + Shift + M	Monospace
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + Shift + 7	Numbered list
Ctrl + Shift + 8	Bulleted list
Ctrl + Left Alt + 0	Set paragraph style
Ctrl + Left Alt + 1	... to 6: Set as heading 1-6
Ctrl + Shift + 9	Quote
Ctrl + Enter	Publish
Ctrl + Shift + E	Preview
{	Open macro browser
Ctrl + M	Insert files & images
Ctrl + K	Insert link
Ctrl + Shift + D	Insert markup
Ctrl + Shift + A	Insert macro
Ctrl + Shift + I	Insert a 3x3 table
Ctrl + Shift + -	Insert a horizontal rule
Ctrl + H	Find / Replace
Alt + Shift + Up arrow	Insert table row before
Alt + Shift + Down	Insert table row after

arrow	
Alt + Shift + Right arrow	Insert column after
Alt + Shift + Left arrow	Insert column before
Tab	Indent item when in a list
Tab	Move cursor to next cell in the table
Shift + Tab	Outdent item when in a list
Shift + Tab	Move cursor to previous cell in the table
Ctrl + \	Clear all formatting
Ctrl + Enter	Publish page
Shift + ?	Show keyboard shortcuts

## Autocomplete

Ctrl + Shift + K	Use autocomplete for links
Or you can type [ and then type first a few characters of the page title, user's name, image name or file name.	
Ctrl + Shift + M	Use autocomplete for images
Or type ! then the first few characters of the image, file, or document name	
Esc	Cancel autocomplete

Last modification: 11/11/2019 8:10:31 PM

More information: [defkey.com/confluence-shortcuts](https://defkey.com/confluence-shortcuts)

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