



# Dashlane cheat sheet

## Application (Windows)

Ctrl + W	Log out
Ctrl + O	Open preferences
Up arrow / Down arrow	Previous / Next category (in the sidebar)
Ctrl + N	Create a new item
Ctrl + F	Find item
Ctrl + 1 or Ctrl + 2 or Ctrl + 3	Switch between Spaces (this feature only works in Dashlane Business)

## In the web browser (Windows)

Ctrl + Left click	(click an item on the Web card) Fill only a single field
Shift + Left click	(select any item in the Web card) Clear all the related fields in a form (for example, clear all the "Address" fields)
Ctrl + Shift + Left click	(select any item in the Web card) Clear only the current field

## Application (Mac)

Cmd + Shift + W	Log out
Cmd + R	Refresh / Sync
Up arrow / Down arrow	Previous / Next category (in the sidebar)
Cmd + O	Edit currently selected item
Cmd + S	Save current item (after editing)
Option + Cmd + Enter	Open selected credential's URL and log in
Shift + Cmd + C	Copy the selected credential's password
Cmd + 1 or Cmd + 2 or Cmd + 3	Switch between Spaces (this feature only works in Dashlane Business)

## Global (Mac)

To use these shortcuts, select System Preferences in the menu bar at the top of the screen and click on Security & Privacy > Privacy > Accessibility and allow Dashlane here.

Shift + Ctrl +	Open the Dashlane app
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Option + Cmd + D

Shift + Ctrl + Lock the Dashlane app  
Option + Cmd + L

## In the web browser (Mac)

Option + Left click	(click an item on the Web card) Fill only a single field
Shift + Left click	(select any item in the Web card) Clear all the related fields in a form (for example, clear all the "Address" fields)
Ctrl + Shift + Left click	(select any item in the Web card) Clear only the current field

Source: Dashlane

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More information: [defkey.com/dashlane-shortcuts](https://defkey.com/dashlane-shortcuts)

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