

FileMaker cheat sheet

General

Esc	Cancel an operation or dialog box
Space	Click a selected button on a layout with the keyboard
Alt + F4	Exit or quit FileMaker Pro
Shift	(While opening the file) Use a specified account name and password to open a file
Ctrl + Shift + D	Open the Manage Database dialog box
Ctrl + Shift + F	Open the Find/Replace dialog box
Space	Play or edit a sound in a container field
Ctrl + Down arrow	Reorder items in a list box, such as Script steps, Fields, Parts
Ctrl + Z	Undo the last command
Ctrl + S	Save a script
Ctrl + [Num 0 - 9]	Perform one of the first ten scripts listed in the Scripts menu

Modes

Ctrl + F	Find mode
Ctrl + U	Preview mode

Text

Ctrl + Shift + C	(with no objects selected) Copy all records in the found set to the Clipboard in text form
Ctrl + Shift + \	Justified

Text selection

Shift + Down arrow	Next line
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Field type

Ctrl + T	Text
Ctrl + N	Number

Table and relationship selection and

arrangement

Shift + Left click	(then drag selection around multiple tables) Select multiple tables. Note: To select by partially dragging around tables, press Ctrl while dragging.
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Relationships graph shortcuts

Ctrl + Z	Undo the last command
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Alert message

Use the following keyboard shortcuts for buttons on alert messages

To get more information about mouse wheel behavior, please refer to FileMaker documentation.

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More information: defkey.com/filemaker-shortcuts?filter=basic

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