

Final Draft 11 (Mac) cheat sheet

Element

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An alternative method to add new paragraphs is using the Cmd key combinations.

Cmd + 0	Add a General paragraph
Cmd + 1	Add a Scene Heading paragraph
Cmd + 3	Add a Character paragraph
Cmd + 4	Add a Parenthetical paragraph
Cmd + 6	Transition paragraph
Cmd + 7	Add a Shot paragraph

Cmd key

Cmd + S	Save
Cmd + V	Paste
Cmd + A	Select all
Cmd + J	Show / hide invisibles
Cmd + D	Dual dialogue
Cmd + Shift + .	Add alt
Cmd + Shift + G	Insert general note
Cmd + Shift + J	Edit scene number
Cmd +]	Mark revised
Cmd + [Clear revised

Element tab / Return key

Enter + Tab	Go to Character from Action
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Reformatting

Cmd + Shift + [1 - 9]	Reformat a paragraph
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The number of above shortcut corresponds to the number displayed for each element type in the Status bar at the bottom of the application window.

Tab key

Tab key supplements the functions of the Return key.

Tab	Action to Character
Tab	Dialogue to Parenthetical

Last modification: 1/15/2020 6:58:09 AM

More information: defkey.com/final-draft-11-mac-shortcuts?filter=basic