



# Notepad2 cheat sheet

## Editing

Ctrl + Z or Alt + Backspace or Ctrl + Shift + Y	Undo
Ctrl + Shift + Z or Ctrl + Y	Redo
Ctrl + X or Shift + Del	Cut
Ctrl + C	Copy
Alt + C	Copy all
Ctrl + V or Shift + Insert	Paste
Ctrl + K	Swap
Del	Clear
Ctrl + A	Select all
Alt + Shift + Arrow keys	Rectangular selection
Ctrl + Enter	New line with toggled auto indent option
Ctrl + Page Up	Go to previous block
Ctrl + Page Down	Go to next block
Ctrl + Shift + Page Up	Select previous block
Ctrl + Shift + Page Down	Select next block

## Favorites

Alt + I	Open favorites
Alt + K	Add to favorites
F9	Manage favorites

## File

Ctrl + N	New file
Ctrl + F4	Close file, identical with Ctrl + N
Ctrl + O	Open file
F5	Reload file
F8	Reload file without encoding detection
Ctrl + S	Save file
F6	Save file as
Ctrl + F6	Save file copy

Ctrl + P	Print file
Alt + H	Open recent file

## Tools

Alt + N	Open document in new window
Alt + 0	Open new empty window
Ctrl + M	Run metapath file browser plugin
Ctrl + L	Launch document
Alt + L	Open with
Ctrl + R	Run command

## Word

Ctrl + Space	Select word (or line)
Ctrl + Backspace	Delete word before/left
Ctrl + Del	Delete word after/right

## Line

Ctrl + Shift + Up arrow	Move line up
Ctrl + Shift + Down arrow	Move line down
Ctrl + D	Duplicate line
Ctrl + Shift + X	Cut line
Ctrl + Shift + C	Copy line
Ctrl + E	Delete line
Ctrl + Shift + Backspace	Delete line left
Ctrl + Shift + Del	Delete line right

## Block

Tab	Indent selected block
Shift + Tab	Unindent selected block
Ctrl + Tab	Force indentation of selected block
Ctrl + Shift + Tab	Force unindentation of selected block
Alt + D	Duplicate selection
Alt + Z	Strip first character
Alt + W	Strip trailing blanks
Alt + R	Remove blank lines

Alt + M	Modify lines
Ctrl + Shift + W	Column wrap
Ctrl + I	Split lines
Ctrl + J	Join lines

## Brace

Ctrl + B	Find matching brace
Ctrl + Shift + B	Select to matching brace

## Convert

Ctrl + Shift + U	Make uppercase
Ctrl + U	Make lowercase
Ctrl + Shift + E	Invert case
Ctrl + Shift + S	Convert tabs to spaces
Ctrl + Shift + T	Convert spaces to tabs
Ctrl + Shift + A	Convert to ANSI
Ctrl + Shift + O	Convert to OEM

## Insert

Alt + X	HTML/XML tag
Ctrl + F5	Time/date (short form)
Ctrl + Shift + F5	Time/date (long form)
Ctrl + F9	Filename
Ctrl + Shift + F9	Path and filename

## Find and replace

Ctrl + F	Find
Alt + F3	Save find text
F3	Find next
Shift + F3	Find previous
Ctrl + F3	Find next word or selection
Ctrl + Shift + F3	Find previous word or selection
F2	Expand selection to next match
Shift + F2	Expand selection to previous match
Ctrl + H	Replace
Ctrl + G	Jump to line

## Syntax scheme, font

F12	Select syntax scheme
Shift + F12	Select 2nd default syntax scheme
Ctrl + F12	Customize syntax schemes
Alt + F12	Select default font
F11	Select default text syntax scheme
Ctrl + F11	Select web source code syntax scheme
Shift + F11	Select XML document syntax scheme

## View

Ctrl + W	Toggle word wrap
Ctrl + Shift + L	Show long line marker
Ctrl + Shift + G	Show indentation guides
Ctrl + Shift + N	Show line numbers
Ctrl + Shift + M	Show selection margin
Ctrl + Shift + 8	Show whitespace
Ctrl + Shift + 9	Show line endings
Ctrl + Shift + 0	Show wrap symbols
Ctrl + Shift + V	Toggle visual brace matching
Ctrl + Shift + I	Highlight current line

## Zoom

Ctrl + +	Zoom in
Ctrl + -	Zoom out
Ctrl + /	Reset zoom

## Settings

Ctrl + T	Tab settings
Ctrl + Shift + H	Toggle auto close HTML/XML
Alt + T	Always on top
Alt + U	Transparent mode
F7	Save settings now

## Miscellaneous

Ctrl + Q	Exit Notepad2
Esc	Optionally minimize or exit Notepad2

Shift + Esc	Save file and exit Notepad2
F1	Display version info

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*More information:* [defkey.com/ga/notepad2-shortcuts](https://defkey.com/ga/notepad2-shortcuts)

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