

# Google Sheets (Mac) cheat sheet

## Common actions

Ctrl + Space	Select column
Shift + Space	Select row
Cmd + A	Select all
Fn + F4	Redo
Cmd + Enter	Fill range
Cmd + R	Fill right
Cmd + Shift + V	Paste values only

More information: [defkey.com/google-sheets-mac-shortcuts?filter=basic](https://defkey.com/google-sheets-mac-shortcuts?filter=basic)

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## Format cells

Cmd + Shift + R	Right align
Option + Shift + 4	Apply left border
Option + Shift + 7	Apply outer border
Cmd + K	Insert link
Cmd + ;	Insert date
Ctrl + Shift + 6	Format as exponent

## Navigate spreadsheet

Cmd + Fn + Left arrow	Move to beginning of sheet
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## Insert, delete, hide, or unhide rows or columns

Ctrl + Option + I then R	(with rows selected) Insert rows above
Cmd + Option + -	(with rows selected) Delete rows

## Use formulas

Ctrl + ~	Show all formulas
Fn + F1	(when entering a formula) Full / compact formula help
Fn + F4	(when entering a formula) Absolute/relative references
Fn + F9	(when entering a formula) Toggle formula result previews

## Help for screen readers

Source: Google Sheets support page

Last modification: 1/17/2020 6:52:30 AM