



NovelAI (Windows, Mac) cheat sheet

Interacting with Tabs (Windows)

| | |
|-------------------|---|
| Alt + E | Toggles the Options / memory tab, on the right |
| Alt + Q | Toggles the Library / account tab, on the left |
| Alt + W | Toggles both tabs. If either is open, it closes it. If both are closed, it opens them |
| Alt + F | Focuses the cursor on the central text area |
| Alt + G | Focuses the cursor on input box, at the bottom |
| Alt + J | Toggles the display of the input box |
| Alt + L | Opens the Lorebook window |
| Alt + K | Opens the Context Viewer window |
| Alt + T | Opens the Tokenizer window |
| Alt + X | Closes the current popup window. (Lorebook window, account options, etc.) |
| Alt + N | Creates a new story |
| Alt + Del | Deletes the current story |
| Alt + Shift + P | Resets theme to default. (NovelAI Dark) |
| Alt + J | Toggles the input box |
| Alt + H | Toggle highlighting of text depending on its origin (i.e different text colors) |
| Alt + C | Toggles spellcheck |
| Alt + N | Creates a new story |
| Alt + Shift + Del | Deletes the current story |

Generating (Windows)

| | |
|---------------|--|
| Enter | (in input box) Sends the text in the input box to the AI and requests a generation |
| Shift + Enter | (in input box) Creates a linebreak |
| Enter | (in main text box) Creates a linebreak |
| Ctrl + Enter | (in main text box) Requests the AI to generate more text at the |

end of the current text

| | |
|----------------------|--|
| Ctrl + Shift + Enter | (in main text box) Requests the AI to generate text at the cursor position. Everything after the cursor will be ignored. If anything is highlighted, it will be replaced by the generation |
| Alt + Z | Undoes the previous change or generation |
| Alt + Y | Redoes the previous change or generation |
| Alt + M | Opens the Redo tree |
| Alt + Shift + T | Stops the TTS voice if it is active |

Moving the cursor (Windows)

These shortcuts can be used with Shift to select or deselect everything between where the cursor was and where it finishes

| | |
|--------------------|---|
| Left arrow | Move the cursor one character to the left |
| Right arrow | Move the cursor one character to the right |
| Up arrow | Move the cursor to the character above |
| Down arrow | Move the cursor to the character below |
| Ctrl + Left arrow | Move the cursor to the beginning of the previous word |
| Ctrl + Right arrow | Move the cursor to the beginning of the next word |
| Ctrl + Up arrow | Move the cursor to the beginning of the paragraph |
| Ctrl + Down arrow | Move the cursor to the end of the paragraph |
| Home | Move the cursor to the beginning of the current line |
| End | Move the cursor to the end of the current line |
| Ctrl + Home | Move the cursor to the top of the text field |
| Ctrl + End | Move the cursor to the bottom of the text field |
| Page Up | Move the cursor up a page (view) |

| | |
|-----------|------------------------------------|
| Page Down | Move the cursor down a page (view) |
|-----------|------------------------------------|

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|----------|--------------------------------------|
| Ctrl + A | Selects everything in the text field |
|----------|--------------------------------------|

Editing (Windows)

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|--------|---|
| Insert | Swap between typing over characters and adding them |
|--------|---|

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|-----------|--|
| Backspace | Remove the previous character or the current selection |
|-----------|--|

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|-----|---|
| Del | Remove the next character. or the current selection |
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| | |
|------------------|--------------------------|
| Ctrl + Backspace | Remove the previous word |
|------------------|--------------------------|

| | |
|------------|---|
| Ctrl + Del | Remove the next word. ATTENTION: FOR MAC, \square + Delete IS FOR DELETING THE STORY INSTEAD |
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| Ctrl + A | Select all the text in the text entry field |
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| Ctrl + C | Copy the selected text |
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|----------|-----------------------|
| Ctrl + X | Cut the selected text |
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|----------|---|
| Ctrl + V | Paste the text at the cursor's current position |
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|----------|----------------------------------|
| Ctrl + Z | Undo the last change to the text |
|----------|----------------------------------|

| | |
|----------|----------------------------------|
| Ctrl + Y | Redo the last change to the text |
|----------|----------------------------------|

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|---------------|--|
| Shift + Enter | Creates a linebreak in the text input box. (Does not work in the main text box.) |
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| Win + . | Open the special symbol input window |
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Navigation (Windows)

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| Tab | Cycle between buttons and input fields |
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|----|-----------------------------|
| F5 | Refresh the NovelAI webpage |
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| Ctrl + F5 | Forces a cache-less refresh. Slower, but can fix minor display issues |
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|----------|--|
| Ctrl + F | Open the search function to look for specific text |
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Interacting with Tabs (macOS)

| | |
|------------|------------------------------|
| Option + E | Toggles the Options / memory |
|------------|------------------------------|

| | |
|--|-------------------|
| | tab, on the right |
|--|-------------------|

| | |
|------------|--|
| Option + Q | Toggles the Library / account tab, on the left |
|------------|--|

| | |
|------------|---|
| Option + W | Toggles both tabs. If either is open, it closes it. If both are closed, it opens them |
|------------|---|

| | |
|------------|---|
| Option + F | Focuses the cursor on the central text area |
|------------|---|

| | |
|------------|--|
| Option + G | Focuses the cursor on input box, at the bottom |
|------------|--|

| | |
|------------|--------------------------------------|
| Option + J | Toggles the display of the input box |
|------------|--------------------------------------|

| | |
|------------|---------------------------|
| Option + L | Opens the Lorebook window |
|------------|---------------------------|

| | |
|------------|---------------------------------|
| Option + K | Opens the Context Viewer window |
|------------|---------------------------------|

| | |
|------------|----------------------------|
| Option + T | Opens the Tokenizer window |
|------------|----------------------------|

| | |
|------------|---|
| Option + X | Closes the current popup window. (Lorebook window, account options, etc.) |
|------------|---|

| | |
|------------|---------------------|
| Option + N | Creates a new story |
|------------|---------------------|

| | |
|--------------|---------------------------|
| Option + Del | Deletes the current story |
|--------------|---------------------------|

| | |
|--------------------|---|
| Option + Shift + P | Resets theme to default. (NovelAI Dark) |
|--------------------|---|

| | |
|------------|-----------------------|
| Option + J | Toggles the input box |
|------------|-----------------------|

| | |
|------------|---|
| Option + H | Toggle highlighting of text depending on its origin (i.e different text colors) |
|------------|---|

| | |
|------------|--------------------|
| Option + C | Toggles spellcheck |
|------------|--------------------|

| | |
|------------|---------------------|
| Option + N | Creates a new story |
|------------|---------------------|

| | |
|----------------------|---------------------------|
| Option + Shift + Del | Deletes the current story |
|----------------------|---------------------------|

Generating (macOS)

| | |
|-----------------------|---|
| Alt + S or Option + S | Sends the text in the input box to the AI and requests a generation |
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|-------------|--|
| Cmd + Enter | (main text box) Requests the AI to generate more text at the end of the current text |
|-------------|--|

| | |
|-----------------------|---|
| Alt + S or Option + S | (main text box) Requests the AI to generate more text at the end of the current text (ana metin kutusu) Al'dan mevcut metnin sonunda daha fazla metin oluřturmasını ister |
|-----------------------|---|

| | |
|---------------------|---|
| Cmd + Shift + Enter | (main text box) Requests the AI to generate text at the cursor position. Everything after the cursor will be ignored. If anything is highlighted, it will be replaced by the generation |
| Option + Z | Undoes the previous change or generation |
| Option + Y | Redoes the previous change or generation |
| Option + M | Opens the Redo tree |
| Option + Shift + T | Stops the TTS voice if it is active |

Moving the cursor (macOS)

These shortcuts can be used with Shift to select or deselect everything between where the cursor was and where it finishes

| | |
|-------------------|---|
| Cmd + Left arrow | Move the cursor to the beginning of the previous word |
| Cmd + Right arrow | Move the cursor to the beginning of the next word |
| Cmd + Up arrow | Move the cursor to the beginning of the paragraph |
| Cmd + Down arrow | Move the cursor to the end of the paragraph |
| Cmd + Home | Move the cursor to the top of the text field |
| Cmd + End | Move the cursor to the bottom of the text field |
| Cmd + A | Selects everything in the text field |

Editing (macOS)

| | |
|--------------------|---|
| Option + Backspace | Remove the previous word |
| Cmd + A | Select all the text in the text entry field |
| Cmd + C | Copy the selected text |
| Cmd + X | Cut the selected text |
| Cmd + V | Paste the text at the cursor's current position |
| Cmd + Z | Undo the last change to the text |
| Cmd + Y | Redo the last change to the text |

Navigation (macOS)

| | |
|---------|--|
| Cmd + F | Open the search function to look for specific text |
|---------|--|

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More information: defkey.com/ha/novelai-windows-mac-shortcuts

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