



# Joomla cheat sheet

## Joomla Editor

|          |                                                                                                           |
|----------|-----------------------------------------------------------------------------------------------------------|
| Ctrl + C | Copy selected (highlighted) text                                                                          |
| Ctrl + X | Cut (Copy text, then remove it)                                                                           |
| Ctrl + V | Paste copied text                                                                                         |
| Ctrl + A | Select all text                                                                                           |
| Ctrl + B | Bold the selected text or un-bold previously bolded text (This is called "toggling" the bolding of text.) |
| Ctrl + I | Toggles italicizing selected text                                                                         |
| Ctrl + U | Toggles underlining of selected text                                                                      |
| Ctrl + Z | Undo last change (repeat to undo multiple changes)                                                        |
| Ctrl + Y | Redo the change most recently "undone"                                                                    |

## Joomla! Keyboard Master (extension)

This shortcuts are activated via extension called Joomla! Keyboard Master.

|          |                     |
|----------|---------------------|
| Ctrl + S | Save                |
| Ctrl + D | Save and close      |
| Ctrl + G | Save and create new |
| Ctrl + K | Cancel/Close        |
| Ctrl + N | New                 |
| Ctrl + H | Admin Control Panel |

If you want to try an alternative shortcut extension, take a look at Shortcuts JX.

Last modification: 11/11/2019 8:10:17 □□□□□□

More information: [defkey.com/hi/joomla-shortcuts](https://defkey.com/hi/joomla-shortcuts)

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