

# Joplin cheat sheet

[Customize this PDF...](#)

## File menu

Ctrl + N	New note
Ctrl + T	New to-do
Ctrl + P	Print
Ctrl + Q	Quit

## Edit menu

Ctrl + C	Copy
Ctrl + X	Cut
Ctrl + V	Paste
Ctrl + A	Select all
Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + K	Link
Ctrl + `	Code
Ctrl + Shift + T	Insert date
Ctrl + E	Edit in external editor
Alt + Ctrl + T	Edit tags
F6	Search all notes
Ctrl + F	Search in current note

## View menu

F10	Toggle sidebar
Ctrl + L	Toggle editor layout
Ctrl + Shift + S	Focus sidebar
Ctrl + Shift + L	Focus note list
Ctrl + Shift + N	Focus note title
Ctrl + Shift + B	Focus note body

## Tools menu

Ctrl + ,	General options
Ctrl + G	Go to anything

## Help menu

F1	Website and documentation
----	---------------------------

Last modification: 11/11/2019 20.10.45

More information: [defkey.com/id/joplin-shortcuts](https://defkey.com/id/joplin-shortcuts)