



iTunes 11 for Windows cheat sheet

Playback

Enter	Play the currently selected song immediately
Ctrl + Alt + Left arrow / Right arrow	Move backward or forward within a song
Shift + Left arrow / Right arrow	Listen to previous or next album in a list
Left arrow / Right arrow	Go to the previous or next song in a list

Library and playlist

Ctrl + Left click	(on the checkbox next to a song) Select or deselect all the songs in a list
Ctrl + Shift + N	Create a playlist from a selection of songs
Ctrl + Alt + N	Create a new smart playlist
F5	Refresh the Radio list (when Radio is selected)
F5	Refresh a Genius playlist (when the playlist is selected)

iTunes Store

Ctrl +]	Go to next page in the iTunes Store
Ctrl + [Go to previous page in the iTunes Store
F5	Check for new podcast episodes (when Podcasts is selected, below the Library)
Shift + Enter	(after typing in Search field) Initiate a search in the iTunes Store
Alt + S	Open the Store menu
F5	Check for app updates (when Apps is selected, below the Library)

File and window

Ctrl + Left click	(on a triangle) Expand or collapse all the triangles in the Radio's Stream list
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Alt + N or Alt + P In the Get Info window, see the info for the next or previous song in the list

Ctrl + F	Select the search field
?	then press the indicated key to use an option (not all visual effects support this)
Ctrl + Left click	(on the video) Choose artwork for the selected video
Ctrl + U	Stream audio file at a specific URL to iTunes

iPod and iPhone

Ctrl + Shift	(while connecting your iPod, until iPod appears in the iTunes window) Prevent iPod from automatically syncing when you connect it to your computer
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Spoken word shortcuts

Ctrl + Shift + Left arrow / Right arrow	Go to last or next chapter (if available)
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File menu

Ctrl + N	Create a new playlist
Ctrl + O	Add a file to your music library
Ctrl + W	Close the iTunes window
Ctrl + I	Open the song or CD Info window for the selected song or CD
Ctrl + R	Show where a song file is located
Ctrl + L	Show the currently playing song in the list

Edit menu

Ctrl + ,	Open iTunes Preferences
Ctrl + Z	Undo your last typing change while still in edit mode
Ctrl + X	Cut the selected song's information or artwork
Ctrl + C	Copy the selected song's

	information or artwork
Ctrl + V	Paste the selected song's information or artwork
Ctrl + A	Select all the songs in the list
Ctrl + Shift + A	Deselect all the songs in the list

Control menu

Space	Start or stop playing the selected song
Right arrow	When a song is playing, play the next song in a list
Left arrow	When a song is playing, play the previous song in a list
Ctrl + Up arrow	Increase the volume
Ctrl + Down arrow	Decrease the volume
Ctrl + Alt + Down arrow	Mute the sound (song keeps playing)
Ctrl + E	Eject a CD

View menu

Ctrl + Shift + M	Switch to the MiniPlayer
Ctrl + B	Hide or show the Browser (Artist and Album columns)
Ctrl + T	Turn the visualizer on or off
Cmd + F	Switch between viewing visual effects using the entire screen or in the iTunes window (when visualizer is on)
Ctrl + Shift + F	Enter or exit full-screen view
Ctrl + J	Open the View Options window for the selected source

Help menu

Ctrl + ?	Open iTunes help
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General

Ctrl + Shift	(while opening iTunes) Open iTunes in "safe mode" (without external plug-ins)
F2	Edit the name of the currently selected item
F5	Refresh source list

Ctrl + Break	Interrupt the current process (burning a CD, syncing, converting a file, and so on)
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With full keyboard navigation enabled

To turn on full keyboard navigation, choose Edit > Preferences, click General, and select "Enable full keyboard navigation."

Tab	Select the next control
Enter	Click the currently selected control
Left arrow / Right arrow	Open or close the selected item's disclosure triangle
+	Open the selected item's disclosure triangle
-	Close the selected item's disclosure triangle

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More information: defkey.com/is/itunes-windows-shortcuts

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