



# Windows 3.1 cheat sheet

## Menu features

Del	Delete
Enter	Open
Alt + Enter	Properties
F7	Move
F8	Copy
Alt + F4	Exit Windows
Shift + F5	Cascade windows
Shift + F4	Tile windows
Alt + Space	Open Control Box

## Common features

Esc	Cancel most operations and close dialog boxes
Ctrl + Home	Puts the cursor to the beginning of an open document
Ctrl + End	Puts the cursor to the end of an open document
Home	Move the cursor to the beginning of the line
End	Move the cursor to the end of the line
Shift + Del	Cut the selected text to the clipboard
Shift + Insert	Paste the contents of the clipboard into open file under cursor
Ctrl + Insert	Copy selected text or object to the clipboard
Ctrl + Tab	Cycle through open windows
Alt + F4	Close the application or dialog box
Alt + Tab	Task switch. Hold Tab while repeatedly pressing Alt cycles through open windows
Ctrl + Esc	Bring up the task list of running applications
Shift + F8	Allows multiple selection of non-contiguous items from any list. Use this shortcut on the first item and then move with arrow keys, then press Enter to select items
Alt + Backspace	Undo last command

or Ctrl + Z

## Solitaire cheat

Ctrl + Shift + Alt + Left click	Use this shortcut to turn over only one card instead of three
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*Last modification: 2020/05/26 8:34:41*

*More information:* [defkey.com/ja/windows-3-1-shortcuts](https://defkey.com/ja/windows-3-1-shortcuts)

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