

# Joomla cheat sheet

## Joomla Editor

Ctrl + C	Copy selected (highlighted) text
Ctrl + X	Cut (Copy text, then remove it)
Ctrl + V	Paste copied text
Ctrl + A	Select all text
Ctrl + B	Bold the selected text or un-bold previously bolded text (This is called "toggling" the bolding of text.)
Ctrl + I	Toggles italicizing selected text
Ctrl + U	Toggles underlining of selected text
Ctrl + Z	Undo last change (repeat to undo multiple changes)
Ctrl + Y	Redo the change most recently "undone"

## Joomla! Keyboard Master (extension)

This shortcuts are activated via extension called Joomla! Keyboard Master.

Ctrl + S	Save
Ctrl + D	Save and close
Ctrl + G	Save and create new
Ctrl + K	Cancel/Close
Ctrl + N	New
Ctrl + H	Admin Control Panel

If you want to try an alternative shortcut extension, take a look at Shortcuts JX.

*Last modification: 11/11/2019 8:10:17 PM*

*More information: [defkey.com/joomla-shortcuts](http://defkey.com/joomla-shortcuts)*

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