LibreOffice Base cheat sheet

Query design

| F6 | Jump between the query design areas |
|-------------|---------------------------------------|
| Del | Deletes a table from the query design |
| Tab | Selects the connection line |
| Shift + F10 | Opens the context menu |
| F4 | Preview |
| F5 | Run query |
| F7 | Add table or query |

Control properties

| Alt + Down arrow | Opens the combo box |
|------------------|---|
| Alt + Up arrow | Closes the combo box |
| Shift + Enter | Inserts a new line |
| Up arrow | Positions the cursor in the previous line |
| Down arrow | Puts the cursor into the next line |
| Enter | Completes the input in the field and places the cursor into the next field |
| Ctrl + F6 | Sets the focus (if not in design mode) to the first control. The first control is the first one listed in the Form Navigator |

Creating Basic dialogs

| Ctrl + Page Up or Ctrl + Page Down | Jumps between tabs |
|---------------------------------------|--|
| F6 | Jump between windows |
| Tab | Selection of the control fields |
| Shift + Tab | Selection of the control fields in opposite direction |
| Ctrl + Enter | Inserts the selected control |
| Arrow keys or Ctrl + Arrow keys | Moves the selected control in steps of 1 mm in the respective direction. In point edit mode, it changes the size of the selected control |
| Ctrl + Tab | In point edit mode, jumps to next handle |
| | In point edit mode, jumps to |

previous handle

Esc Leaves the current selection

Source: LibreOffice help

Last modification: 11/11/2019 8:10:24 PM

More information: defkey.com/libreoffice-base-

shortcuts

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