

Logo Accounting cheat sheet

General

F1	Help
F2	Save
Ctrl + F2	Save the operation as an suggestion
F3	Cancel
F5	Switch between the current account code field and the receipt line on the receipt and invoice screen
F9	Open context menu
F10	Open listing windows for receipts, invoices and reports
F11	Column setting
F12	Export to Excel wizard
Alt + F4	Close the program
Ctrl + F	Search
Ctrl + L	Lock the program. A password will be need to unlock
Ctrl + Page Up / Down	Navigate between tabs in receipts
Tab	Go to next field
Shift + Tab	Go to previous field
Del	Delete the data or card or receipt under the cursor
Shift + Del	In receipts and invoices, delete line
Ctrl + Enter	In receipts and invoices, go to one line below
Shift + Insert	In receipts and invoices, add line

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More information: defkey.com/logo-accounting-shortcuts

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