

# Microsoft Power BI Desktop cheat sheet

## Across the product

Ctrl + F6	Move focus between sections
Tab	Move focus forward in section
Shift + Tab	Move focus backward in section
Shift + ?	Show keyboard shortcuts

## Pane navigation

Ctrl + Space	Multi-select
Left arrow	Collapse a single table
Right arrow	Expand a single table
Alt + Shift + 1	Collapse all tables
Alt + Shift + 9	Expand all tables
Context menu key or Shift + F10	Open a context menu

## On visual

Alt + Shift + F10	Move focus to visual menu
Alt + Shift + F11	Show as a table
Ctrl + Right click	Enter a visual
Enter	Enter a layer
Esc	Exit a later or visual
Enter or Space	Select or unselect data point
Ctrl + Enter or Ctrl + Space	Multi-select
Context menu key or Shift + F10	Right click menu
Ctrl + H	Show or hide data point tooltip
Ctrl + Shift + C	Clear selection

## Slicer

Ctrl + Right click	Slicer control
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## Additional shortcuts

These shorcuts will work in Q&A Explorer dialog, Getting Started dialog, File menu and About dialog, Warning bar, File Restore dialog and Frowns dialog.

### Selection pane

F6	Activate selection pane
Ctrl + Shift + F	Move an object up in the layering

Ctrl + Shift + B	Move an object down in the layering
Ctrl + Shift + S	Hide / show (toggle) an object
DAX editor	
Alt + Up arrow / Down arrow	Move line up / down
Shift + Alt + Up arrow / Down arrow	Copy line up / down
Ctrl + Enter	Insert line below
Ctrl + Shift + Enter	Insert line above
Ctrl + Shift + \	Jump to matching bracket
Ctrl + ] or Ctrl + [	Indent line / Extend line into the margin
Alt + Left click	Insert cursor
Ctrl + I	Select current line
Ctrl + Shift + L	Select all occurrences of current selection
Ctrl + F2	Select all occurrences of current word
Enter data	
Ctrl + Tab	Exit editable grid

Source: Power-Bi, Power-Bi support

Last modification: 6/9/2020 10:17:17 AM

More information: [defkey.com/microsoft-power-bi-desktop-shortcuts](http://defkey.com/microsoft-power-bi-desktop-shortcuts)

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