

Microsoft PowerPoint 2019 (Slideshows) cheat sheet

General

Note: We have a separate page for creating PowerPoint slides keyboard shortcuts.

Control your slide show during the presentation

F5	Start a presentation from the beginning
Shift + F5	Start a presentation from the current slide
Alt + F5 or Alt + S then B	Show the Presenter View

Control video and other media during a presentation

The following keyboard shortcuts apply while you're delivering your presentation in Slide Show (full-screen) mode. To enter Slide Show mode, press Alt+S, B.

N or Enter or Page Down	Perform the next animation or advance to the next slide
Right arrow	Arrow Perform the next animation or advance to the next slide
Down arrow or Space	Perform the next animation or advance to the next slide
P or Page Up or Left or Up or Backspace	Perform the previous animation or return to the previous slide
[Num 1 - 9] + Enter	Go to slide number
B or .	Display a blank black slide, or return to the presentation from a blank black slide
W or ,	Display a blank white slide, or return to the presentation from a blank white slide
S	Stop or restart an automatic presentation
Esc	End a presentation
E	Erase on-screen annotations
H	Go to the next slide, if the next slide is hidden

T	Set new timings while rehearsing
R	Re-record slide narration and timing
Left click	(hold for several seconds) Start the laser pointer
Ctrl + P	Change the pointer to a pen.
Ctrl + A	Change the pointer to an arrow
Ctrl + E	Change the pointer to an eraser
Ctrl + M	Show or hide ink markup
Ctrl + H	Hide the pointer and navigation button immediately
Ctrl + U	Hide the pointer and navigation button in 15 seconds
Ctrl + S	View the All Slides dialog box
Ctrl + T	View the computer task bar
Shift + F10	Display the shortcut menu
Tab	Go to the next hyperlink (or other hotspot) on the current slide. ("Hotspots" include: hyperlinks, animation triggers, audio objects, and video objects.)
Shift + Tab	Go to the last or previous hyperlink on the current slide
Enter	while a hyperlink is selected: Perform the "mouse click" behavior of the selected hyperlink. (Follow a selected hyperlink)

Maneuver in Presenter View during a presentation

These keyboard shortcuts work with video files imported from your computer or other device. They don't work with online video files.

During your presentation, if you want to see the list of media shortcuts, press F1. Then, in the Slide Show Help dialog box, go to the Media tab. Press the arrow key on the keyboard to move from one tab of the dialog box to the next.

Alt + Q	Stop media playback
Ctrl + Space	Play or pause media
Alt + P	Toggle between play and pause
Alt + End	Go to the next bookmark

Alt + Home	Go to the previous bookmark
Alt + Up arrow	Increase the sound volume
Alt + Down arrow	Decrease the sound volume
Alt + U	Mute the sound
Alt + Shift + Page Down	Seek forward three seconds
Alt + Shift + Page Up	Seek backward three seconds
Alt + Shift + Right arrow	Seek forward 0.25 seconds, then pause
Alt + Shift + Left arrow	Seek backward 0.25 seconds, then pause
Alt + J	Show/Hide audio and subtitles menu (for videos that have multiple audio tracks and/or subtitle tracks in supported formats.)

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More information: defkey.com/microsoft-powerpoint-slideshow-shortcuts

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