



PowerToys cheat sheet

Always on Top

Win + Ctrl + T Activate/deactivate always on top

When activated, the active window will be placed above all non-topmost windows and stay in this way.

Color Picker

Win + Shift + C Activate Color Picker

The shortcut will behave one of three ways configured in its settings: Color Picker with editor mode enabled, Editor or Color Picker only.

FancyZones

Shift Drag windows when holding Shift. You'll see the zones appear

Win + Arrow keys Expand window to multiple zones

Ctrl Drag the window until one zone is activated, then hold Ctrl while dragging the window to select multiple zones

Win + Ctrl + Alt + Arrow keys Expand window to multiple zones (you must first enable Override Windows Snap and select Move windows based on: Relative position)

Win + Page Up / Down When two or more windows are snapped in the same zone, cycle between them

Win + Shift + ` Launch the editor (this shortcut can be customized in Settings)

Win + Left arrow / Right arrow Move focused window between zones (only if Override Windows Snap hotkeys setting is turned on)

Note that FancyZones doesn't touch the Windows' Win + Shift + arrow keys shortcut, which moves windows to adjacent monitor.

Win + Ctrl + Alt + [1 - 9] Apply custom layout (that is set earlier)

For more information about these shortcuts, please refer to FancyZones documentation.

Find my mouse

Ctrl then Ctrl Activate a spotlight that focuses on the cursor's position

Move the mouse (shake the mouse) Same as above; activate a spotlight that focuses on the cursor's position

Win + Shift + H Turn on/off mouse highlighting

PowerRename

Ctrl + Z Undo last change (File Explorer's "Undo Rename" command also works for PowerRename)

Quick Accent

This utility provides alternative way to type accented character. It is off by default

Hold the letter that you want to add accent to, and hold activation key.

Activation key is Space or left and right arrow keys.

Example: If you want to type à, press and hold a then press Space.

PowerToys Run

Alt + Space Open PowerToys Run

Note: PowerToys must be running and Run must be enabled.

Esc Hide PowerToys Run

Ctrl + Shift + Enter Open the selected application as administrator (only applicable to applications)

Ctrl + Shift + U Open the selected application as different user (only applicable to applications)

Ctrl + Shift + E Open containing folder in File Explorer (only applicable to applications and files)

Ctrl + C Copy path location (only applicable to folders and files)

Tab Navigate through the search results and context menu buttons

Shortcut Guide

Win + Shift + / Open shortcut guide

Win + ? Open shortcut guide (same shortcut as above, popular way to type it)

Keyboard shortcuts using the Windows key can be used while the guide is displayed

Note: Again, Shortcut Guide must be enabled to be able to use this feature.

Screen Ruler

Win + Shift + M	Activate the ruler, then select the tool you want to measure with
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Esc	(or click the toolbar) Exit ruler
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Shift	(if you hold when selecting with bounding box) The box will stay until you cancel the interaction
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Text Extractor

Win + Shift + T	Activate Text Extractor
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Then click and hold primary mouse button, then drag to activate the capture. The text will be saved to your clipboard.

Shift	Hold to move the capture region (instead of sizing it)
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Video Conference Mute

Win + Shift + Q	Toggle both audio and video at the same time
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Win + Shift + A	Toggle microphone
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Win + Shift + O	Toggle camera
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More information: defkey.com/microsoft-powertoys-2022-shortcuts

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