MicroStation V8i cheat sheet

Text editor

Ctrl + C	Copy highlighted text to clipboard
Ctrl + X	Cut highlighted text to clipboard
Ctrl + V	Paste text from clipboard
Ctrl + Right arrow	Next word right
Ctrl + Left arrow	Next word left
Ctrl + End	End of text string
Ctrl + Home	Beginning of text string
Ctrl + Enter	Apply text edits
Shift + Left arrow / Right arrow	Highlight single text
Shift + End	Highlight line text to the end of the line
Shift + Home	Highlight line text to the beginning of the line
Shift + Ctrl + Left arrow / Right arrow	Highlight next word
Enter or Shift + Enter	Continue on new line, text will be placed as a text node in the file

AccuDraw

When focus is in the AccuDraw dialog box, these shortcuts will allow you to change active snap mode:

I	Intersection snap
N	Nearest snap
C	Center snap
K	Keypoint snap

In the entry fields (X, Y, Z) for AccuDraw you can get previous entered values with Page Up/Page Down keys. This can save time for retyping those long bearings.

Page Up	Previously keyed in value
Page Down	First keyed in value

Microstation pull down

These are default hotkeys for the pull down menu. You can add hotkeys to pull down menu in Workspace > Customize.

Ctrl + N	New file dialog
Ctrl + O	Open file dialog

Ctrl + W	Close the program
Ctrl + S	Save file
Ctrl + F	Save settings
Ctrl + P	Print dialog
Ctrl + Z	Undo
Ctrl + R	Redo
Ctrl + C	Copy selected elements
Ctrl + X	Cut selected elements
Ctrl + V	Paste elements from clipboard
Ctrl + G	Group selected elements as an unnamed cell
Ctrl + U	Ungroup selected elements
Ctrl + L	Lock selected element
Ctrl + M	Unlock selected element
Ctrl + I	Element information tool
Ctrl + B	Open / Close View Attributes dialog
Ctrl + T	Toolboxes dialog

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More information: *defkey.com/microstation-v8i-shortcuts*

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