

# ActivePresenter 7 cheat sheet

## General

Ctrl + End	Stop recording
Ctrl + O	Open
Ctrl + S	Save
Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + V	Paste
Ctrl + Alt + V	Paste using destination theme
Ctrl + Shift + V	Paste, keep source formatting
Ctrl + X	Kes
Ctrl + C	Copy
Del	Delete
Ctrl + A	Select all

## Text

Ctrl + ]	Increase font size
Ctrl + [	Decrease font size
Ctrl + B	Bold
Ctrl + I	Italik
Ctrl + U	Underline
Ctrl + Shift + S	Strikethrough
Ctrl + L	Align text left
Ctrl + E	Align text center
Ctrl + R	Align text right
Ctrl + J	Justify
Ctrl + End	Arrange: Order back
Ctrl + Page Down	Arrange: Order backward
Ctrl + Page Up	Arrange: Order forward
Ctrl + Home	Arrange: Order front

## Find

Ctrl + F	Find
Ctrl + H	Replace

## View

Ctrl + D	Drag-n-drop
Ctrl + G	Specified slide
F1	Help

## Canvas

F2	Edit text
Space	Preview
Esc	Stop preview
Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underline
Ctrl + Shift + S	Strikethrough
Ctrl + L	Align text left
Ctrl + E	Align text center
Ctrl + R	Align text right
Ctrl + J	Justify
Ctrl + ]	Increase font size
Ctrl + [	Decrease font size

## Timeline

Ctrl + Shift + X	Cut range
Ctrl + Shift + C	Copy range
Ctrl + Del	Delete range
Shift + Del	Crop to range
Ctrl + Shift + R	Record narration

*Last modification: 11.11.2019 20:10:30*

*More information: [defkey.com/mk/activepresenter-shortcuts](https://defkey.com/mk/activepresenter-shortcuts)*

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