



Mp3tag cheat sheet

General

Ctrl + A	Select all
Ctrl + Shift + A	Invert selection
Ctrl + B	Restore all input fields
Ctrl + C	Copy tag or selected text
Ctrl + Shift + C	Copy file
Ctrl + D	Change directory
Ctrl + Shift + D	Upper directory
Del	Remove file (without deleting it)
Ctrl + Del	Delete file (to Windows Recycle Bin if globally activated)
Ctrl + Shift + Del	Delete file (WARNING: the file will be removed from your hard-drive!)
Ctrl + E	Export
Ctrl + Shift + E	Export (with an export file for each different directory)
Ctrl + F	Favorite directory
Ctrl + H	Add directory
Ctrl + I	freedb ... / web source
Ctrl + Shift + I	freedb ... / web source (Quick)
Ctrl + K	Auto-numbering wizard
Ctrl + Shift + K	Auto-numbering wizard (with counter reset for each subfolder)
Ctrl + L	freedb (local) ...
Ctrl + N	Select next file
Ctrl + O	Options ...
Ctrl + P	Playlist (all files)
Ctrl + Shift + P	Playlist (all files) with one playlist for each subfolder
Ctrl + Q	Show/hide tag input mask
Ctrl + R	Remove tag
Ctrl + S	Save tag
Ctrl + T	Read tag
Ctrl + Shift + T	Play
Ctrl + U	Unselect all
Ctrl + V	Paste tag or text
Ctrl + Shift + V	Move file
Ctrl + X	Cut tag or selected text
Ctrl + Z	Undo
F2	Rename file

F3	Filter
F4	Play selected file(s)
Alt + Right arrow	Forward in directory history
Alt + Left arrow	Backward in directory history
Alt + Enter	File properties
Alt + T	Extended Tag dialog to edit extended and user defined tag fields as well as embedded cover art.
Alt + Move the mouse or Alt + Down arrow or Alt + Up arrow	Change order of files in list of files
Alt + Page Down	Move selected files to end in list of files
Alt + Page Up	Move selected files to beginning in list of files
Shift + Del	Remove format strings which are not longer needed from drop-down lists

Convert

Alt + 1	Tag - Filename
Alt + 2	Filename - Tag
Alt + 3	Filename - Filename
Alt + 4	Text file - Tag
Alt + 5	Tag - Tag
Alt + 6	Actions
Alt + Shift + 6	Quick action
Alt + Shift + 1	Tag - Filename (Preview)
Alt + Shift + 2	Filename - Tag (Preview)
Alt + Shift + 3	Filename - Filename (Preview)

Useful helpers

Ctrl + Space	Displays format string helper menu (e.g., at converters or actions)
Ctrl + Tab	Quick forward navigation between sub-windows (Tag Panel, Filter, File View)
Ctrl + Shift + Tab	Quick backward navigation between sub-windows (Tag Panel, Filter, File View)
Ctrl + Num +	Automatically size the file view

columns to match the content

Last modification: 11/11/2019 8:10:24 PM

More information: defkey.com/mp3tag-shortcuts

[Customize this PDF...](#)