

Oracle Analytics Desktop cheat sheet

Visualizations

Use these keyboard shortcuts for working with a workbook in the Visualize Canvas.

Shift + F10	Add data columns to a workbook
Ctrl + Shift + E	(Windows) Export content to PDF
Cmd + Shift + E	(Mac) Export content to PDF
Ctrl + Shift + X	(Windows) Export content to PPT
Cmd + Shift + X	(Mac) Export content to PPT
Ctrl + P	(Windows) Print content
Cmd + Shift + P	(Mac) Print content
Ctrl + Y	Reverse the last undo
Ctrl + Shift + S	Save a newly created workbook with a specific name
Ctrl + S	Save a workbook with the changes
Ctrl + Z	Undo the last change

Use these keyboard shortcuts while working on a visualization in the Visualize canvas.

Ctrl + C	Copy a visualization to paste it to another canvas in the workbook or to a canvas in another workbook
Ctrl + V	Paste the visualization into a canvas in the workbook or into a canvas in another workbook
Ctrl + D	Duplicate a visualization
Del	Delete a visualization

Use these keyboard shortcuts while working with a filter in the filter panel on the filter bar.

Ctrl + Enter	Add the search string to the selection list
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Use these keyboard shortcuts when you want to open, create, or edit artifacts such as datasets, workbooks, data flows, and sequences in a new tab or window

Ctrl + Left click	(click the artifact) Open an artifact in a new browser tab
Shift + Left click	(click the artifact) Open an artifact in a new browser window

Data flow

Use these keyboard shortcuts to perform actions in the data flow editor.

Ctrl + Z	(Windows) Undo the last change
Cmd + Z	(Mac) Undo the last change
Ctrl + Y	(Windows) Reverse the last undo
Cmd + Y	(Mac) Reverse the last undo

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More information: defkey.com/oracle-analytics-desktop-shortcuts

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