

Overleaf cheat sheet

Frequently used

Ctrl + F	Find and replace
Ctrl + Enter	Compile the project
Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + Home	Go to first line of the current file
Ctrl + End	Go to last line of the current file
Ctrl + L	Go to specific line...
Ctrl + /	Toggle commenting for selected lines
Ctrl + D	Delete current line
Ctrl + A	Select all
Tab	Indent section
Shift + Tab	Unindent section
Ctrl + U	Change selected text to upper case
Ctrl + Shift + U	Change selected text to lower case
Ctrl + B	Bold
Ctrl + I	Italics
Ctrl + Space	Open autocomplete menu, inside of \cite{...} search the bibliography

General

Ctrl + . or Ctrl + S or Ctrl + Enter	Trigger compilation
Alt + E	Next error / warning
Alt + Shift + E	Previous error / warning
Ctrl + /	Toggle % comment on selected line(s)
Ctrl + D	Delete current line
Ctrl + Space	Open autocomplete menu, inside of \cite{...} search the bibliography
Ctrl + [or Shift + Tab	Indent less
Ctrl +]	Indent more
Tab	(at line start) Indent more
Ctrl + U	Change selected text to upper case

Ctrl + Shift + U	Change selected text to lower case
Ctrl + B	Bold
Ctrl + I	Italics
Ctrl + X	Cut selected text
Ctrl + C	Copy selected text
Ctrl + V	Paste copied text
Ctrl + Z	Undo
Ctrl + Shift + Z or Ctrl + Y	Redo
Ctrl + P	Go to nearest matching start / close paranthesis, brace or bracket
Alt + Left arrow	Go to line start
Alt + Right arrow	Go to line end
Ctrl + Home	Go to document start
Ctrl + End	Go to document end
Ctrl + L	Go to line number...
Ctrl + F	Find and replace
Ctrl + G	(or just Enter again) Find next
Ctrl + Shift + G	Find previous
Ctrl + A	Select all
Ctrl + Left click	Multiple cursors
Alt + Left click + Move the mouse	Rectangular selection
Ctrl + J	Toggle review panel
Ctrl + Shift + A	Toggle tracking changes
Ctrl + Shift + C	Add comment in review panel

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More information: defkey.com/overleaf-shortcuts

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