



# PeaZip cheat sheet

## Functional keys

F1	Brief translated help instructions
Alt + F1	Help file (pdf)
F2	Rename file(s)
Ctrl + F2	Copy selected to...
Shift + F2	Move selected to...
F3	Search (recursivity option is remembered)
Ctrl + F3	Start as non recursive (search here)
F4	Show navigation menu
Ctrl + Shift + F4	Browse root
Ctrl + F4	Browse desktop
Shift + F4	Browse home
F5	Refresh
Shift + F5	Add selected to archive
Ctrl + F5	Extract selected
Alt + F5	Extract archive (opens selection dialog)
F6	Toggle browse/flat view
Ctrl + F7	Open in a new instance of PeaZip
Shift + F7	Open command prompt in selected path
Alt + F7	Explore selected path
F8	Browse first item in bookmarks list (Ctrl, second, Shift, third)
F9	Set password/keyfile
Shift + F9	Password manager
Ctrl + F9	Create keyfile or random password
Ctrl + Shift + F9	Set advanced filters
F10	Menu
Ctrl + F10	Run as different user
Alt + F10	Run as administrator (Windows Vista and newer systems)
F11	Toggle full screen mode
Ctrl + F11	Immersive (full screen, no window border and controls)
F12	Extract all to...

## Basic operations

Ctrl + O	Open as archive
Ctrl + E	Extract / Extract selected

## Extract without confirmation

Ctrl + Alt + E	Extract all to... (open selection dialog)
Ctrl + Alt + Shift + E	Extract all here
Ctrl + Alt + D	Extract all to desktop
Ctrl + Alt + Shift + D	Extract all to Documents
Ctrl + 0	Extract to previous output path (if set)
Ctrl + 1	...8 Extract to path of 1..8' favourite (if set)
Ctrl + 9	Extract to default path (if set)

## While browsing an archive

Ctrl + S	Extract displayed content
Ctrl + L	Extract all content
Ctrl + T	Test all (when browsing an archive)
Ctrl + Shift + Z	Extract and open with PeaZip
Ctrl + Shift + O	Extract and open with default application
Ctrl + Shift + W	Extract and open with...
Ctrl + Alt + W or Ctrl + Alt + Z	Preview functions same as previous ones
Ctrl + Alt + O	Preview functions same as previous ones
Enter	Preview selected
Double click	Preview selected
Alt + Enter	Properties

## File tools (when browsing the filesystem)

=	Compare selected object with...
?	Checksum and hash of selected objects

## Navigation

Ctrl + A	Select all
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*	Toggle browse mode / flat view mode
F6	Toggle browse mode / flat view mode
Ctrl + D	Display/organize bookmarks
Ctrl + H	Display history
Ctrl + Alt + H	Display session history
Ctrl + Shift + F4	Go to computer's or archive's root
F3	Search
Ctrl + F3	Non recursive search here
Shift + F3 or Shift + F3	Recursive search
Alt + F3 or Alt + F3	System search
F7 or F7	Add to bookmarks
F8	Browse first item in bookmarks list
<	(on the folder) Open directory
Enter	(on the folder) Open directory
Double click	(on the folder) Open directory
>	Up one level
Left click	(on blue back arrow icon) Up one level
Alt + Up arrow	Up one level
Ctrl + P	Go to object's path (useful in flat view and search/filter mode)
Ctrl + B	Go back in history
Alt + Left arrow or Backspace	Go back in history
Ctrl + F	Forward in history
Alt + Right arrow	Forward in history

## Bars

Alt	Highlight menu bar
Alt + 0	Swap toolbar and navigation bar
Alt + 1	Hide/show menu bar
Alt + 2	Toggle tool bar
Alt + 3	Hide / show address bar
Alt + 4	Toggle navigation bar
Alt + 5	Toggle sort column
Alt + 6	Toggle browser's presets (common styles and sizes)

Alt + 8	Toggle status bar view
Alt + 9	Set pre-defined actions/scripts for "Open with"

## Sort column

Ctrl + Alt + 1	Sort by name
Ctrl + Alt + 2	Sort by type
Ctrl + Alt + 3	Sort by size
Ctrl + Alt + 4	Sort by packed size
Ctrl + Alt + 5	Date/Time
Ctrl + Alt + 6	Attributes
Ctrl + Alt + 7	CRC

## Views

Shift + Alt + 0	None, hide "Views" panel
Shift + Alt + 1	Status bar: Basic information, navigation and password icons
Shift + Alt + 2	Details, replicate and extend status bar's functions
Shift + Alt + 3	Bookmarks, organize favourite files, folders and search filters
Shift + Alt + 4	History, latest folders and archives
Shift + Alt + 5	Clipboard, objects currently scheduled for copy or move operations

## File operations

Del	Recycle bin / Delete form archive
Shift + Del	Quick delete
Alt + Del	Zero delete
Ctrl + Del	Secure delete
Shift + Ctrl + N	Create new folder
Ctrl + R	Rename
F2	Rename
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Esc	Cancel current selection and clear clipboard

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More information: [defkey.com/peazip-shortcuts](https://defkey.com/peazip-shortcuts)

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