



# Airmail cheat sheet

## General

L	Label
V	Move to Label/Folder
Shift + Cmd + S	Mark as Star
V	Move To
Cmd + N	New Message
N	Select Next Conversation
P	Select Previous Conversation
Cmd + Option + R	Refresh/Get Messages
Cmd + Shift + U	Mark as Unread
Cmd + .	Cancel or Extended View
Cmd + Shift + U	Mark as Read
0	Remove all Filter
Control + Option + Cmd + R	Redirect
Option + Shift + Cmd + D	Send Again
Cmd + Home	Go to First
Cmd + End	Go to Last
Cmd + Left arrow	Hide Message Preview Pane
Cmd + Right arrow	Show Message Preview Pane
T or #	Set Actions
=	Select mails for same Sender/Receiver
Cmd + Shift + I	Mark as Important
Cmd + Shift + I	Mark as Not Important
Cmd + R	Reply
Cmd + Shift + R	Reply All
Cmd + E	Quick Reply
Shift + Cmd + E	Quick Reply All
Option + Cmd + B	To Do
Option + Cmd + N	Memo
Option + Cmd + M	Done
Option + J	Load Image
Control + [1 - 9]	Switch Account
Control + T	Operations
Shift + Cmd + A	Attach
Option + Shift + Cmd + F	Reveal hidden folder

Option + Shift + Cmd + F	Hide Hidden Folders
Option + Cmd + E	Export to email
Control + Option + Cmd + C	Copy message Link
Option + Shift + Cmd + V	Paste and Match Style
Shift + Cmd + V	Paste text only
Cmd + F	Search All Messages
Option + Cmd + F	Find in Messages
Option + Cmd + I	Quote Selection
Shift + Cmd + T	Plain text composer
Control + Cmd + A	Convert to 'Reply All' while replying
Control + Cmd + S	Next sender while composing
Control + Cmd + I	Next signature while composing
Cmd + O	Open message in separate preview window
Option + Cmd + U	Show Raw Source
Cmd + +	Zoom in
Cmd + -	Zoom out
Cmd + 0	Reset Zoom
Control + Option + Cmd + V	Switch to plain text
0	Show All/Remove all filters
1	Show Unread
2	Show Starred
3	Show Attachments
4	Show Conversations
5	Sort by Sender
6	Sort by Subject
7	Sort by Replied
8	Sort by Unread
9	Sort by Date
=	Select messages from the same sender
Control + F	Show messages from the same sender
Option + Shift + Cmd + I	Reverse Order
Control + Option + F	Show/Hide Filter

Option + Cmd + Down arrow	Show/Hide Accounts
Option + Cmd + Left arrow	Hide Folders
Option + Cmd + Right arrow	Show Folders
Cmd + Left arrow	Hide Message Detail
Cmd + Right arrow	Show Message Detail
Control + Option + C	Calendar
Control + Option + R	Reminders
Control + Option + Y	BusyCal
Control + Option + F	Fantastical
Control + Option + S	Fantastical2
Control + Option + O	Omnifocus
Control + Option + T	Things
Control + Option + H	2Do
Shift + Cmd + L	Find All Folders
Control + Cmd + L	Show Folder Filter
Shift + Cmd + N	New Folder
Control + Option + Cmd	Delete Empty trash
Shift + Cmd + ↑	All inboxes
Control + Cmd + →	Next Account
Control + Cmd + ←	Previous Account
Control + Cmd + P	Show Plugins Folders
Control + Cmd + R	Rules

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More information: [defkey.com/pl/airmail-shortcuts](http://defkey.com/pl/airmail-shortcuts)

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