Oracle Analytics Desktop cheat sheet

Visualizations

Use these keyboard shortcuts for working with a workbook in the Visualize Canvas.

Shift + F10	Add data columns to a workbook
Ctrl + Shift + E	(Windows) Export content to PDF
Cmd + Shift + E	(Mac) Export content to PDF
Ctrl + Shift + X	(Windows) Export content to PPT
Cmd + Shift + X	(Mac) Export content to PPT
Ctrl + P	(Windows) Print content
Cmd + Shift + P	(Mac) Print content
Ctrl + Y	Reverse the last undo
Ctrl + Shift + S	Save a newly created workbook with a specific name
Ctrl + S	Save a workbook with the changes
Ctrl + Z	Undo the last change

Use these keyboard shortcuts while working on a visualization in the Visualize canvas.

Ctrl + C	Copy a visualization to paste it to another canvas in the workbook or to a canvas in another workbook
Ctrl + V	Paste the visualization into a canvas in the workbook or into a canvas in another workbook
Ctrl + D	Duplicate a visualization
Del	Delete a visualization

Use these keyboard shortcuts while working with a filter in the filter panel on the filter bar.

Ctrl + Enter	Add the search string to the selection list

Use these keyboard shortcuts when you want to open, create, or edit artifacts such as datasets, workbooks, data flows, and sequences in a new tab or window

Ctrl + Left click	(click the artifact) Open an artifact in a new browser tab
Shift + Left click	(click the artifact) Open an artifact in a new browser window

Data flow

Use these keyboard shortcuts to perform actions in the data flow editor.

Ctrl + Z	(Windows) Undo the last change
Cmd + Z	(Mac) Undo the last change
Ctrl + Y	(Windows) Reverse the last undo
Cmd + Y	(Mac) Reverse the last undo

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