

# Salesforce cheat sheet

## Lightning Experience

Global:

Global:

Esc	Close or deselect
E	Edit a record
Ctrl + .	(Windows) Insert quick text
M	Open or close Macros
N	Open or close Notes
/	Search
Ctrl + /	Show shortcut menu
C	Focus notifications
Shift + C	Focus notifications (reverse order)
G then P	Go to publisher
G then U	Go to utility bar

Ctrl + End

(Windows) Go to end

Last modification: 8/13/2020 8:54:46 AM

More information: [defkey.com/salesforce-2020-shortcuts?filter=basic](https://defkey.com/salesforce-2020-shortcuts?filter=basic)

[Customize this PDF...](#)

## Lightning Experience Composer windows

G then D	Open the overflow menu from anywhere on the page
----------	--

## Macro Utility shortcuts in Lightning Experience

M	Open and close Macro utility
Enter	Run macro

## Macro Builder shortcuts in Lightning Experience

Global:

Tab	Switch focus to next element
-----	------------------------------

## Health Cloud Console

C	Close tab
---	-----------

## Building Analytics Dashboards and Lenses

Lens:

S	Save
---	------