



# Snip & Sketch cheat sheet

## Global

Win + Shift + S	Take a screenshot of selected area (works without starting Snip & Sketch too)
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Screenshots taken by this shortcut aren't automatically saved, they're only copied to clipboard.

To automatically save a screenshot, you can use Windows + PrintScreen shortcut. This will save the capture in your Pictures\Screenshots folder. This shortcut is probably not related to Snip & Sketch and capture entire screen (instead of letting you select the area).

## General

Alt + M	Choose a snipping mode
Alt + N	Create a new snip in the same mode as the last one
Shift + Arrow keys	Move the cursor to select from different types of snips
Alt + D	Delay capture by 1 - 5 seconds
Alt + R	Crop snip
Alt + I	Select pen tool
Alt + I then Alt + I	Select pen color
Alt + H	Highlighter
Alt + H then Alt + H	Select highlighter color
Alt + E	Eraser
Alt + E then Alt + E	Open drop down menu with 'Select all ink'
Alt + T	Type by touching
Alt + Z	Zoom
Ctrl + C or Alt + C	Copy the snip to clipboard
Ctrl + S	Save the snip
Alt + A	Share
Alt + M	Open the '...' menu
Ctrl + O	Open file
Ctrl + P	Print
Ctrl + Z or Alt + U	Undo
Ctrl + Y or Alt + D	Redo
Alt + F4	Exit (asks to save changes)

## Shortcuts with mouse

Wheel up and wheel down	Pan snip
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Ctrl + Wheel up and wheel down      Zoom in / out

Source: Microsoft Snipping Tool documentation

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More information: [defkey.com/snip-sketch-shortcuts](https://defkey.com/snip-sketch-shortcuts)

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