Evernote 10.9.10 cheat sheet

Application-wide

These shortcuts will work when the Evernote application is active.

Ctrl + N	New Note
Ctrl + +	Zoom in
Ctrl + -	Zoom out
Ctrl + 0	Reset zoom
F11	Full screen
Ctrl + M	Minimize
Ctrl + Alt + F	Jump to search bar
Ctrl + Shift + M	Move note to notebook
Ctrl + Alt + 1	Show All Notes list
Ctrl + Alt + 2	Show Notebooks list
Ctrl + Alt + 3	Show Tags list
Ctrl + [1 - 9]	Jump to shortcuts 1-9
Ctrl + Alt + \	Set focus to note list
Ctrl + [	Move back
Ctrl +]	Move forward
Ctrl + P	Print
F10	Show/Hide Navigation Menu
F2	Rename selected notebook, note, tag, or saved search
F3	Set focus to the tag field of the active note
Ctrl + Shift + I	Display note info
Ctrl + H	Hide Evernote
Ctrl + Q	Quit Evernote

Note Editor

These shortcuts will work when you are editing a note.

Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + Shift + V	Paste and match style
Backspace	Delete
Ctrl + A	Select All
Ctrl + Alt + S	Clip a screenshot

Ctrl + F	Find Within Note
Ctrl + G	Find Next
Ctrl + Shift + G	Find Previous
Ctrl + H	Replace Within Note
Ctrl + L	Align Left
Ctrl + E	Align Center
Ctrl + J	Align Right
Ctrl + Q	Justify
Ctrl + M	Increase Indentation
Ctrl + Shift + M	Decrease Indentation
Ctrl + Shift + .	Increase Font Size
Ctrl + Shift + ,	Decrease Font Size
Ctrl + Shift + Up arrow	Make selected text superscript
Ctrl + Shift + Down arrow	Make selected text subscript
Ctrl + Shift + B	Bulleted List
Ctrl + Shift + O	Numbered List
Ctrl + Shift + C	Checklist
Ctrl + B	Bold
Ctrl + I	Italic
Ctrl + U	Underline
Ctrl + T	Strikethrough
Ctrl + Shift + H	Highlight
Ctrl + Shift + -	Insert Divider
Ctrl + K	Add Hyperlink
Ctrl + K	Edit Hyperlink
Ctrl + Shift + K	Remove Hyperlink
Ctrl + Shift + X	Encrypt Selected Text
Ctrl + Space	Simplify Formatting
Alt + Shift + D	Insert date
Ctrl + Shift + D	Insert time
Tab	(at end of table) Insert row below

Note List

These shortcuts will work when the note list has focus.

Up arrow	Go to to previous note
Down arrow	Go to next note
Page Up	Scroll note list up one page

Page Down	Scroll note list down one page
Ctrl + Del	Move to Trash
Ctrl + W	Close active note window
Enter	Set focus in the note editor of the selected note
Ctrl + Alt + L	Copy internal link to the clipboard

Source: Evernote

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More information: defkey.com/th/evernote-10-9-10-shortcuts

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