

The Bat! cheat sheet

General

[shortcuts?filter=basic](#)

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Alt + X	Quit The Bat!
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Invoking tools

F7	Message Finder
Shift + Ctrl + Q	Quick Templates

Working with Messages

Shift + F5	Forward
Ctrl + Alt + Right arrow	Move to next unread
Alt + Right arrow	Move to next viewed
Ctrl + C	Copy message to folder
Ctrl + G	Flag
Ctrl + P	Print message
Shift + Ctrl + W	Add recipient to Address Book
Shift + Ctrl + B	Delete recipient from Address Book
Shift + Ctrl + D	Decipher
Ctrl + T	Copy thread
Shift + Ctrl + Del	Delete thread

Using the account

Shift + Ctrl + A	View Log
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Working with the Folder Tree

Alt + Enter	Folder properties
Ctrl + M	Mark all messages as read
Ctrl + R	Refresh message list
Ctrl + D	Delete message duplicates

Message Editor

Ctrl + P	Print message
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Other

Source: Ritlabs support page

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More information: defkey.com/the-bat-