



iPad Smart Keyboard cheat sheet

General

Cmd + H	Return to iPad's home screen
Globe	Emoji keyboard
Cmd + Tab	App Switcher. Hold the Command key and keep pressing Tab key until you highlight the application you'd like to switch to
Cmd + Space	Spotlight Search
Cmd	Hold the Command key for a second to see supported keyboard shortcuts for any app

Navigating pages

Cmd + Up arrow / Down arrow	Go to top or bottom of a page
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Selecting and editing text

Cmd + A	Select all text
Cmd + C	Copy
Cmd + X	Cut
Cmd + V	Paste
Cmd + B	Bold
Cmd + I	Italic
Cmd + Z	Undo
Cmd + Shift + Z	Redo
Option + Left arrow	Move cursor one word to the left
Option + Right arrow	Move cursor one word to the right
Option + Shift + Left arrow	Select previous word
Option + Shift + Right arrow	Select next word

Safari

Cmd + T	Open new tab
Cmd + W	Close current tab
Control + Tab	Show next tab
Cmd + Shift + \	Show all open tabs
Control + Shift +	Show previous tab

Tab	
Cmd + R	Reload current web page
Cmd + F	Find
Cmd + L	Go to address field
Cmd + Shift + R	Open Reader mode

Chrome

Cmd + T	Open new tab
Cmd + Shift + N	Open new Incognito tab
Cmd + Shift + T	Reopen last-closed tab
Cmd + L	Go to address field
Cmd + W	Close current tab
Cmd + D	Bookmark current page
Cmd + F	Find
Cmd + R	Reload tab
Cmd + Y	Open history
Cmd + Shift + .	Activate voice search

Firefox

Cmd + Left arrow	Back
Cmd + Right arrow	Forward
Cmd + Shift + P	Open new Private tab
Control + Tab	Show next tab
Control + Shift + Tab	Show previous tab
Cmd + R	Reload tab
Cmd + F	Find
Cmd + T	Open new tab
Cmd + L	Go to address field
Cmd + W	Close current tab

Microsoft Outlook

Cmd + :	Compose new message
Cmd + Shift + N	Create new event
While reading a message:	
Cmd + Up arrow	Open previous message
Cmd + Down arrow	Open next message
Cmd + R	Compose reply

Cmd + Shift + R	Reply All
Cmd + J	Forward message
Cmd + 1	Go to mail tab
Cmd + 2	Go to calendar tab
Cmd + 3	Go to files tab
Cmd + 4	Go to people tab
Cmd + 5	Go to settings tab
While composing a message:	
Esc	Close
Cmd + Enter	Send message

Mail

Cmd + N	New email
Cmd + R	Reply
Cmd + Shift + R	Reply All
Cmd + Shift + F	Forward
Cmd + Shift + N	Get all new mail
Cmd + Shift + J	Mark email as junk
Cmd + Shift + L	Flag email
Cmd + Shift + U	Mark email as unread
Cmd + Option + F	Search mailbox
Cmd + Up arrow	View previous email
Cmd + Down arrow	View next email
While Composing an Email:	
Cmd + Shift + D	Send email
Cmd + Option + B	Add Bcc recipients
Cmd + M	Minimize draft

Notes

Cmd + F	Find Note
Cmd + B	Bold
Cmd + I	Italics
Cmd + U	Underline
Cmd + Option + T	Set in title (H1) format
Cmd + Option + H	Set in heading (H2) format
Cmd + Option + L	Add checklist box
Cmd + N	New note

iMovie

Ctrl + Left arrow	Go to beginning
Ctrl + Right arrow	Go to end
Shift + Left arrow	Go back 10 frames
Shift + Right arrow	Go forward 10 frames
Cmd + B	Split selected clip
Cmd + Shift + +	Zoom in
Cmd + -	Zoom out
Option + [Trim clip start
Option +]	Trim clip end
Cmd + Option + B	Detach audio
Cmd + Shift + M	Mute audio in selected clip
Ctrl + S	Show audio waveforms

Calendar

Cmd + 1	Go to day view
Cmd + 2	Go to week view
Cmd + 3	Go to month view
Cmd + 4	Go to year view
Cmd + T	Show today
Cmd + R	Refresh calendars
Cmd + F	Search
Cmd + N	New event

Contacts

Cmd + N	New contact
Cmd + F	Search

Apple Maps

Cmd + 1	Standard view
Cmd + 2	Transit view
Cmd + 3	Satellite view
Cmd + F	Find

Pages

While editing a document:

Cmd + B	Bold
Cmd + I	Italics

Cmd + U	Underline
Cmd + Option + C	Copy style
Cmd + Shift + K	Add comment
Cmd + Shift + W	Show word count
Cmd + F	Find in document
Cmd + R	Show/Hide ruler
Cmd + N	New document

When an object or section of text is selected:

Cmd + D	Duplicate
Cmd + L	Lock position
Cmd + Option + Shift + F	Send to front layer
Cmd + Option + Shift + B	Send to back layer

Sheets

Cmd + Shift + K	Add comment
Cmd + F	Find in spreadsheet
Cmd + Shift + [Go to previous sheet
Cmd + Shift +]	Go to next sheet
Cmd + Shift + N	Insert Sheet
Cmd + N	New spreadsheet

When an object or section of text is selected:

Cmd + Option + C	Copy style
Cmd + D	Duplicate
Cmd + L	Lock position

Keynote

Cmd + Option + P	Play slideshow
Cmd + Option + A	Show transitions and builds
Cmd + Option + N	Show presenter notes
Cmd + N	New presentation
Cmd + F	Find
Cmd + Shift + K	Add comment

When an object or section of text is selected:

Cmd + D	Duplicate
Cmd + L	Lock position
Cmd + Option + Shift + F	Send to front layer
Cmd + Option +	Send to back layer

Shift + B

While editing text:

Cmd + B	Bold
Cmd + I	Italics
Cmd + U	Underline
Cmd + Option + C	Copy style

Reminders

Cmd + Control + I	Show reminder details
Cmd + N	New reminder

Slack

Up arrow	Move up
Down arrow	Move down
Option + Up arrow	Jump to previous channel
Option + Down arrow	Jump to next channel
Option + Shift + Up arrow	Jump to previous unread channel
Option + Shift + Down arrow	Jump to next unread channel
Option + `	Toggle the channel list
Cmd + K yoki Cmd + T	Show the Quick Switcher
Cmd + F	Perform a search
Cmd + W	Close window

Facebook Messenger

Cmd + N	New message
Enter	Line break
Cmd + Enter	Send

Tweetbot

Cmd + 1	Timeline
Cmd + 2	Mentions
Cmd + 3	Messages
Cmd + 4	Stats
Cmd + 5	Search
Cmd + 6	Faves
Cmd + 7	Profile

Cmd + 8	Lists
Cmd + 9	Mutes
Cmd + N	Compose

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