Windows XP cheat sheet

Windows logo shortcuts

These shortcuts involve using Windows key on your keyboard. They're usually globally available, meaning you may use them no matter what program is currently active.

Win	Open / Close the Start menu
Win + R	Open the Run dialog box
Win + Shift + M	Restore minimized windows
Win + F	Search for a file or a folder
Ctrl + Win + F	Search for computers
Win + U	Open Utility Manager
Win + F1	Display Windows Help

General

These shortcuts can be used when editing text or when working with any type of items. Windows XP and many programs support them.

Ctrl + V	Paste
Del	Delete
Ctrl + F4	Close active document or tab in a program
Alt + Tab	Switch between open programs in taskbar
F4	Display the Address bar list in My Computer or Windows Explorer
Shift + F10	Display the shortcut menu for the selected item

Windows Explorer

Backspace	Open a folder one level up if a folder is selected in the Save As or Open dialog box
Ctrl + V	Paste
Del	Delete (by default, will move items to Recycle Bin)
Shift + Del	Delete selected item permanently without placing the item in the Recycle Bin.
F5	Refresh the active window
F4	Display the Address bar list

Accessibility

Right Shift	(hold for 8 seconds) Switch FilterKeys either on or off

Last modification: 11/30/2021 7:35:31 PM

More information: defkey.com/windows-xp-shortcuts?filter=basic

Customize this PDF...