

WordPerfect X8 cheat sheet

General

F1	Help
Ctrl + Z	Undo
Ctrl + Shift + Z	Redo
Ctrl + Shift + N	New Project
Ctrl + N	New
Ctrl + O	Open
Ctrl + Alt + V	Paste as unformatted text
Ctrl + B	Bold
Shift + F7	Center
Ctrl + F5	Draft View
Alt + Shift + F1	Grammatik
Alt + F10	Macro Play
Ctrl + T	Template

Formatting

Ctrl + F7	Indent Hanging
Ctrl + F11	Line Horizontal
Alt + F8	Styles

Tools menu

Alt + F10	Play back a recorded series of commands (Macro Play)
Alt + F9	Order text alphabetically or numerically (Sort)
Alt + F12	Change WordPerfect settings (Settings)

Source: Corel

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More information: defkey.com/wordperfect-x8-shortcuts?filter=basic

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