Xmind cheat sheet

General (Windows)

Ctrl + Shift + N	New Workbook
Ctrl + O	Open Workbook
Ctrl + S	Save Workbook
Ctrl + Shift + S	Save All Workbooks
Ctrl + W	Close Workbook
Ctrl + Shift + W	Close All Workbooks
Ctrl + P	Print
Ctrl + Z	Undo
Ctrl + Y	Redo
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Del	Delete
Ctrl + Home	Go To Root Topic / Top of Text
Ctrl + A	Select All Topics / Text
Ctrl + Shift + A	Select Brother Topics
Ctrl + Alt + A	Select Children Topics
Ctrl + F	Find / Replace
Ctrl + +	Zoom In
Ctrl + -	Zoom Out
Ctrl + 0	Actual Size
Alt + Enter	Properties
Enter	Insert Topic
Tab	Insert Subtopic
Shift + Enter	Insert Topic Before
Ctrl + Enter	Insert Parent Topic
Ctrl + Shift + L	Key Assist
Ctrl + I	Insert Images From Local File
Ctrl + H	Insert Hyperlink URL
Ctrl + B	Insert Boundary
Ctrl + L	Insert Relationship
Ctrl +]	Insert Summary
F2	Edit Topic
F3	Edit Label
F4	Edit Rich Text Notes
F5	Presentation Mode
F6	Drill Down
Shift + F6	Drill Up
F7	Map Shot
+	Extend Branch
-	Collapse Branch
*	Extend All Branches
/	Collapse All Branches
Alt + Up arrow	Move Selected Forwards
Alt + Down arrow	Move Selected Backwards
Ctrl + T	New Sheet
Ctrl + 1	… to 6 Quick Add Priority Markers
Esc	Exit the pop-up notes dialog/Cancel Map Shot
Ctrl + Wheel up and wheel down	Zoom In/Out

General (macOS)

Cmd + Shift + N	New Workbook
Cmd + O	Open Workbook
Cmd + S	Save Workbook
Cmd + Shift + S	Save All Workbooks
Cmd + W	Close Workbook
Cmd + Shift + W	Close All Workbooks
Cmd + P	Print
Cmd + Z	Undo
Cmd + Y	Redo
Cmd + X	Cut
Cmd + C	Copy
Cmd + V	Paste
Del	Delete
Cmd + Home	Go To Root Topic / Top of Text
Cmd + A	Select All Topics / Text
Cmd + Shift + A	Select Brother Topics
Cmd + Alt + A	Select Children Topics
Cmd + F	Find / Replace
Cmd + +	Zoom In
Cmd + -	Zoom Out
Cmd + 0	Actual Size
Alt + Enter	Properties
Enter	Insert Topic
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Shift + Enter	Insert Topic Before
Cmd + Enter	Insert Parent Topic
Cmd + Shift + L	Key Assist
Ctrl + I	Insert Images From Local File
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Cmd + L	Insert Relationship
Cmd +]	Insert Summary
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Shift + F6	Drill Up
F7	Map Shot
+	Extend Branch
-	Collapse Branch
*	Extend All Branches
/	Collapse All Branches
Alt + Up arrow	Move Selected Forwards
Alt + Down arrow	Move Selected Backwards
Cmd + T	New Sheet
Cmd + 1	… to 6 Quick Add Priority Markers
Esc	Exit the pop-up notes dialog/Cancel Map Shot
Cmd + Wheel up and wheel down	Zoom In/Out

Source: Xmind

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More information: *defkey.com/xmind-shortcuts*

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