

# Zoom (Windows) cheat sheet

## Video / audio

Alt + V	Start/Stop Video
Alt + A	Mute/unmute audio
Alt + M	Mute/unmute audio for everyone except host. Note: For the meeting host only
Alt + F1	Switch to active speaker view in video meeting
Alt + F2	Switch to gallery video view in video meeting
Alt + N	Switch camera
Alt + F	Enter or exit full screen
Alt + Shift + R	Gain Remote Control
Alt + Shift + G	Stop Remote Control
Ctrl + 2	Read active speaker name

## Recording

Alt + R	Start/stop local recording
Alt + C	Start/stop cloud recording
Alt + P	Pause or resume recording

## Screen share

Alt + S	Launch share screen window and stop screen share. Note: Will only work when meeting control toolbar has focus
Alt + Shift + S	Start/stop new screen share. Note: Will only work when meeting control toolbar has focus
Alt + T	Pause or resume screen share. Note: Will only work when meeting control toolbar has focus

## Navigation

Alt + I	Open Invite window
F6	Navigate among Zoom popup windows
Ctrl + Alt + Shift	Move focus to Zoom's meeting controls
Page Up	View previous 25 video stream in

gallery view

Page Down	View next 25 video stream in gallery view
Alt	Turn on/off the option Always show meeting control toolbar in Accessibility Settings
Alt + F4	Close the current window
Ctrl + W	Close current chat session
Ctrl + Up arrow	Go to previous chat
Ctrl + Down arrow	Go to next chat
Ctrl + T	Jump to chat with someone
Ctrl + F	Search
Ctrl + Tab	Move to the next tab (right)
Ctrl + Shift + Tab	Move to the previous tab (left)
Alt + H	Display/hide In-Meeting Chat panel
Alt + U	Display/hide Participants panel
Alt + Y	Raise/lower hand
Ctrl + Alt + Shift + H	Show/Hide floating meeting controls
Alt + Shift + T	Screenshot
Alt + L	Switch to Portrait/Landscape View

Source: Zoom

Last modification: 4/17/2020 12:44:19 PM

More information: [defkey.com/zoom-video-windows-shortcuts](https://defkey.com/zoom-video-windows-shortcuts)

[Customize this PDF...](#)